
ITEM 2: REPORT DISTRIBUTION TO GOVERNMENT AGENCIES AND REPORT CERTIFICATION

By May 31st all community water systems must submit a **copy of their Annual Water Quality Report** to the New York State Department of Health in Albany, New York and to the county or district health department office that has jurisdiction over the water system. The address for the New York State Department of Health is provided below. An address list for the county and district health department offices is provided in Appendix A.

NYS Department of Health
Bureau of Water Supply Protection
Corning Tower, Room 1110
Empire State Plaza
Albany, NY 12237

In lieu of mailing hard copies of the AWQR and Certification form to the NYSDOH, community water systems are strongly encouraged to email separate PDF copies of each to:

AWQR@health.ny.gov

When emailing PDFs please be sure the file name includes the PWS ID and year (for example: **NY7003493_AWQR2017.pdf** or **NY7003493_CERT2017.pdf**)

Systems with 1,000 or more service connections should also submit a copy of their supplement, if prepared, to the New York State Department of Health.

By May 31st all community water systems that serve 1,000 or more service connections must **also** submit a **copy of their Annual Water Quality Report and a copy of the supplement**, if prepared, to the New York State Department of Conservation at the following address:

NYS Department of Environmental Conservation
Attn: Division of Water,
Bureau of Water Resource Management
625 Broadway
Albany, NY 12233

By May 31st of each year, **investor-owned** (regulated by the Public Service Commission) community water systems must also forward a **copy of their Annual Water Quality Report** to the New York State Department of Public Service at the following address:

Mr. Michael Twergo
Water Rates Section
New York State Department of Public Service
3 Empire State Plaza
Albany, NY 12223

By September 1st of each year, community water systems must submit a **Certification Form** to the New York State Department of Health in Albany, New York and to the county or district health department office that has jurisdiction over the

water system. The certification must indicate how the report was distributed and that the information within the report is correct and consistent with the compliance monitoring data previously submitted to the state. A sample Certification Form is included in Appendix C.