

AGENDA - TOWN BOARD MEETING

June 12, 2025

7:00 pm

CALL TO ORDER PLEDGE OF ALLEGIANCE ROLL CALL PRESENTATION

ACCEPTANCE OF MINUTES

1. Regular Meeting – May 22, 2025

APPROVAL TO PAY AUDITED BILLS:

CORRESPONDENCE (ADDENDUM # 1):

-Board's Discussion on Correspondence

VISITING OFFICIALS

REPORTS OF BOARDS AND DEPARTMENT HEADS:

- Police
- DPW (ADDENDUM #2)
- Water / Sewer
- Recreation

TOWN BOARD REPORTS

- Councilman DeAngelo
- Councilman Kowal
- Councilman Mattingly
- Councilman Shuback
- Town Clerk Astorino (ADDENDUM #3)
- Supervisor Dwyer

PRIVILEGE OF THE FLOOR (AGENDA ITEMS)

NEW BUSINESS / RESOLUTIONS (ADDENDUM #4):

PRIVILEGE OF THE FLOOR (GENERAL):

NEXT MEETING: Thursday, June 26, 2025 @ 7:00pm (Workshop @ 5:30pm)

MOTION TO ADJOURN:

CORRESPONDENCE:

KATHERINE BRIEGER- Coordinator, Warwick Area Farm Worker Organization. Letter dated May 27, 2025 to the Town Board requesting rental fee and special event fee be waived for a fundraising event for children of area farmworkers.

NYS DEPARTMENT OF TAXATION AND FINANCE – Certificate of Attendance regarding Board of Assessment Review Training for Steve Nicolas.

BARBARA DEVINE – Secretary/Administrative Assistant II, Orange County Dpt. Of Public Works. Email dated May 27, 2025 regarding the third set of Hazardous Waste & Safe Scripts Events for 2025 – OCTS #3 in Port Jervis on Sat. June 14 for O.C. Residents with ID.

JOAN MAXWELL- Warwick Repair Cafe Organizer. Email dated May 22, 2025 to the Clerk regarding the last Repair Café'. We welcomed new volunteer Tom Stanowski as a new volunteer and we had 81 people to the front desk requesting 132 Repairs: Warwick 55, Greenwood Lake 2, Monroe 2, Florida 4, Goshen 4, Middletown 2, Pine Bush 1, Chester 4, Rock Hill 1, Vernon NJ 2, Hewitt NJ 2, Cortlandt 1, West Milford 1. We had 16 first timers: Warwick 10, Greenwood Lake 2, Goshen 1, Hewitt NJ 2, West Milford. The Repair Coaches worked on job tickets that included 43 sharpening, 30 sewing, 16 jewelry, 4 gluing, 2 bikes, 12 lamps, 2 digital, 2 sewing machines, 21 mechanical and electrical. (razor, water pik, walkers, clock, wind up radio, solo light, vitamixer, 3 music boxes, steam cleaner, Lighted beer sign, blender, speaker, 2 vacuum cleaners, 3 kitchen aid Mixers. Our Next Repair Café will be Saturday July 19, 2025.

REBECCA SHEEHAN – Assistant to County Executive Steven M. Neuhaus. Email dated May 22, 2025 to the Clerk regarding FREE Summer CPR & First Aid Training for Orange County Teens and Young Adults AGES 14 through 20, who live, attend school, volunteer, and/or work in Orange County. Participants will gain valuable, potentially life-saving skills during this oneday course.

When: Wednesday, July 17, 2025 – 9:00 a.m. to 4:00 p.m.

Where: Emergency Services 911 Center located at 22 Wells Farm Road, Goshen, NY *Space is limited and pre-registration is required. Classes fill quickly.

How to Register:

Interested participants must submit completed registration and consent forms to: Ms. Linda Seppy

Orange County Youth Bureau
40 Matthews Street, Suite 301C
Goshen, NY 10924

Email: LSeppey@orangecountygov.com

For assistance, please call 845-615-3620.

ANTHONY PASCULLO – Building Inspector, Town of Warwick. Letter dated May 21, 2025 recommending a refund of \$400.00 be returned back to Building Applicant Laura Waidlich and Gregory Baratte for a canceled building permit.

KELLY ESKEW- Orange County Clerk. Orange County Mobile DMV Unit will be in the South Street Chase Bank Parking Lot (next to the Train Caboose) 25 South Street, Warwick Monday, June 23rd from 10:00 – 12, closed 12-1 and re-open from 1-1:30.

ALLISON WINKLER – Planning Board Secretary, Ringwood, NJ. Notice of Hearing on Adoption of Housing Element and Fair Share Plan as amendment to Master Plan.

KIMBERLY DECKER- Land Use Administrator, Township of Vernon. Notice of meeting and public hearing concerning the housing element and fair share plan of the township of Vernon, New Jersey.

MICHELLE BUSKIEWICZ – Land Use Board Secretary, Township of Wantage. Notice of meeting and public hearing concerning the housing element and fair share plan, of the township of Wantage, New Jersey.

MELISSA STEVENS- President, Warwick Fire Department. Letter dated June 3, 2025 requesting all fees be waived and refunded back to the Warwick Fire Department for the rental of Mountain Lake Park for a Fire Department Event.

SILVIO'S INC. – Owner, Italian Villa Restaurant. Letter dated May 20, 2025 regarding the renewal of their Liquor License for their restaurant located at 274 Rt. 94 South.

KEVIN HALSEY – Police Officer, Town of Warwick. Letter dated June 4, 2025 regarding his notification of retirement date.

SHAWN TETZLAFF – Detective, Town of Warwick Police. Letter dated June 5, 2025 regarding his notification of retirement date.

CHUCK RAGSDALE – Co-founder Core Theater Group. Letter dated June 6, 2025 to the Town Board requesting complimentary use of the outdoor theater space at Mountain Lake Park.

JOHN RADER – Chief of police, Town of Warwick. Memo dated June 9, 2025 to the Supervisor regarding an Architectural Service Agreement.

REBECCA SHEEHAN – Assistant to County Executive Steven Neuhaus/Director of Public Information & Media Relations. Email dated June 3, 2025 to the Clerk regarding a Food Scraps Drop-Off Program at Farmers Markets. Orange County Executive Steven M. Neuhaus has announced the return of the County's successful Food Scraps Drop-Off Program at farmers markets for the 2025

season. This initiative, led by the Department of Public Works (DPW) Division of Environmental Facilities & Services (EF&S), aims to help residents reduce landfill waste and support local composting efforts. "Orange County is committed to a cleaner, greener future," said Neuhaus. "By offering food scrap dropoffs, we're making it easier than ever for residents to contribute to environmental sustainability. Composting reduces waste and helps create healthy soil. This program gives our community a direct and easy way to make a positive impact.

TENTATIVE

Compostable Items:

Fruit and vegetable scraps
 Non-greasy food scraps
 Pasta, bread, rice, grains
 Cereal
 Coffee grinds and filters
 Eggshells
 Nutshells
 Tea bags (paper only)
 paper
 Disease-free houseplants

Non-compostable Items:

Meat
 Dairy products
 Animal waste
 Charcoal
 Stickers
 Grease and liquids
 Shredded paper
 Plastic bags, twist ties, rubber bands Food-soiled

This program is made possible with the support of the Orange County Department of Health, participating farmers markets, and community partners including Grow Local Greenwood Lake, Sustainable Warwick, and others.

Help make Orange County a greener, more sustainable community by visiting:

<https://www.orangecountygov.com/1485/Composting-Food-Scraps-Yard-Waste>

The drop-off program, depending on the market location, runs throughout the farmer's market season. Residents can bring eligible food scraps to any of the following markets participating during designated hours:

Tuesdays (Starting June 17)

- **Healthy Orange Farmers Market:**
Broadway Green Lot, Newburgh, 10:00 a.m. – 2:00 p.m.

Wednesdays (In progress)

- **Cornwall Farmers Market:**
183 Main Street, Cornwall, 11:00 a.m. – 4:00 p.m.
- **Woodbury Public Library - Central Valley:**
23 Smith Clove Road, 5:00 p.m. – 6:00 p.m.

Fridays – 1st Friday of Every Month

- **Goshen Farmers Market:**
255 Main Street, Goshen, 9:00 a.m. – 3:00 p.m.

Saturdays

- **Lakeside Farmers Market:**
Winstanley Park, Greenwood Lake, 9:00 a.m. – 1:00 p.m.
- **Newburgh Farmers Market:**
Safe Harbors Green, Newburgh, 10:00 a.m. – 3:00 p.m. (Starting June 21)

• **Port Jervis Farmers Market (New In 2025):**
Hammond St. and Pike St., 10:00 a.m. – 1:00 p.m. (Starting June 28th)

Sundays

• **Warwick Valley Farmers Market:** 21 South Street, Warwick, 9:00 a.m. – 2:00 p.m.

DEPARTMENT OF PUBLIC WORKS REPORT:

Culvert Pipies	Mt. Eve Rd	Install 3’x60’ Culvert pipe with County
Catch Basins	Hunt Drive	Repair Basin
	Kings Drive	Repair Basin
Drainage	Cascade Rd.	Open Culvert Pipes
	Black Road Rd.	Clear Ditches
Ditch Work	Fox Ln	Clear Ditches
	Mt. Eve Rd	Clear Ditches
Pave Road	Winding Hills, Kings Ridge, Ridge Way Loop	Pave Roads
Mowing	Town Wide	Mow Cul De Sacs
Pot Holes	Town Wide	Fill with Hot mix
Vehicle Maint.	As Needed	
Emergency Repairs	As Needed	
Road Signs	Town Wide	Repair as needed
Haul Material	Stock Pile	Haul Stone for Cold mix paving

PARKS DEPARTMENT

Union Corners Park	Open	Town
Mountain Lake Park	Open	Town
Mountain Lake Park Pool	Open weekends 10-6	Town
Town of Warwick Dog Park	Open	Town
Airport Road Park	Open	Town
Cascade Park	Open	Town
Ben Winstanley Park (GWL)	Open	Village of Greenwood Lake
Thomas Morahan Waterfront Park	Open weekends 10-6	Village of Greenwood Lake

TOWN CLERK REPORT:**1. FEES COLLECTED – MAY 2025**

Interest in Town Clerk's Checking Account	\$7.22
MLP Art Studio	\$2,600.00
MLP Cabins/Apartments	\$3025.00
MLP Dance Studio	\$175.00
MLP Front Building	\$1,500.00
MLP Kitchen	\$175.00
MLP Kitchen per hour	\$850.00
MLP Kitchen Storage	\$650.00
MLP Lakeside Pavilion	\$1,125.00
MLP Lodge Dining Hall	\$975.00
MLP NR Lodge Dining Hall	\$430.00
MLP Office Small Room	\$300.00
MLP Rec Building Storage	\$225.00
MLP Rec Serving Stations	\$15.00
MLP- Tablecloths	\$75.00
Pickle Ball clinics	\$1,000.00
Pickle Ball Non Residents	\$200.00
MLP Pool Adult	\$1,400.00
MLP Pool Child	\$780.00
MLP Pool Family	\$12,132.50
MLP Pool Senior	\$1,825.00
MLP Pool Swim Lessons	\$375.00
Wickham Woodland Manor Fee	\$1,000.00
Greenwood Lake Permit Residents	\$42.00
MLP Access Resident	\$110.00

Wickham Lake Fee Resident	\$102.00
Wickham L Permit Renewal Res	\$92.00
Film Permit	\$250.00
Marriage Certified	\$200.00
Peddler	\$200.00
Photocopies	\$4.75
Postage	\$2.00
Special Event Permit	\$625.00
Use of Kitchen Senior Center	\$150.00
Use of Room Senior Center	\$350.00
Dog Impoundments	\$200.00
Town Park Pavilion	\$125.00
Marriage License Fee	\$297.50
One Day Officiant License	\$75.00
Conservation	\$33.42
Dog Licensing	\$1,650.00

Town Park Deposits	\$250.00
Registrar Town of Warwick	\$150.00
Police 3 rd Party Agreement	\$7,680.00
Wickham Woodland Manor Deposit	\$1,200.00
MLP Deposit Cabins/Apartments	\$500.00
MLP Deposit Kitchen	\$2,000.00
MLP Deposit Lakeside Pavilion	\$1,400.00
MLP Deposit Lodge Dining Hall	\$2,400.00
MLP – Deposit Lodge Lounge	\$600.00
MLP Deposit Lodge Lower	\$300.00
MLP Deposit Community Room	\$200.00
Use of Room Deposit Senior	\$200.00
Town Park Deposits	\$250.00
Total Local Shares Remitted	\$52,178.39

2. FEES PAID – MAY 2025

NYS Dept. of Health	\$382.50
NYS Ag & Markets for Spay/neuter program	\$213.00
Conservation	\$571.58
Village of Florida for Registrar Fees	\$50.00
Village of Warwick for Registrar	\$1,220.00
Village of Greenwood Lake Registrar	\$30.00
Total Non-Local Revenues	\$2,467.08

3. *Bid Proposal for wading pool at Mountain Lake Park

1. Royal Pools Construction
4958 Route 17M
New Hampton, NY 10958
Bid Proposal: \$ 229,000.00

2. WVC Group
6 Third Street
Warwick, NY 10990
Bid Proposal: \$405,000.00

3. Five Star Pools Inc.
382 Route 59, Suite 334
Airmont, NY 10952
Bid Proposal: \$367,000.00

4. * Bid Proposal for deck modifications to two (2) existing pools at Mountain Lake Park

1. Royal Pools Construction
4958 Route 17M
New Hampton, NY 10958

2. WVC Group
6 Third Street
Warwick, NY 10990

Bid Proposal: \$ 109,000.00

Bid Proposal: \$159,000.00

3. Five Star Pools Inc.
382 Route 59, Suite 334
Airmont, NY 10952
Bid Proposal: \$95,300.00

ADDENDUM # 3
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5. * Bid proposal for Twenty (20) tables and Fifteen (15) umbrella and bases

1. Barco Products
<https://www.barcoproducts.com/mason-picnic-table>
Bid Proposal: \$24,630.00
2. Uline https://www.uline.com/BL_8782/Recycled-Plastic-Picnic-Tables
Bid Proposal: \$30,710.00
3. Belson Outdoors <https://www.belson.com/Hexagon-Picnic-Tables-with-Recycled-Plastic-Frame>
Bid Proposal:
\$32,780.00

NEW BUSINESS / RESOLUTIONS:

#R2025-245 ACCEPT BID PROPOSAL AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH FIVE STAR POOLS INC. FOR DECK MODIFICATIONS TO TWO (2) EXISTING POOLS AT MOUNTAIN LAKE PARK

Motion to accept bid proposal and authorize the Supervisor to sign contract with Five Stars Pool Inc. for deck modifications to two (2) existing pools at Mountain Lake Park in an amount not to exceed \$95,300.00.

#R2025-246 ACCEPT BID PROPOSAL AND AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH ROYAL POOLS CONSTRUCTION FOR WADING POOL AT MOUNTAIN LAKE PARK

Motion to accept and authorize the Supervisor to sign contract bid proposal from Royal Pools Construction for wading pool at Mountain Lake Park in an amount not to exceed \$229,000.00.

#R2025-247 REFUND BUILDING DEPARTMENT APPLICATION FEE – LAURA WAIDLICH & GREGORY BARATTE

Motion to refund \$400.00 back to Laura Waidlich & Gregory Baratte for a cancelled building permit as per letter dated May 21, 2025 from the Building Inspector.

#R2025-248 APPROVE SPECIAL EVENT PERMIT SKYLANDS DISC GOLF

Motion granting approval to Skyland Disc Golf Club to host a Disc Golf Tournament at the Town of Warwick Union Corners Park on November 11, 2025 from sunrise to sunset from pending proof of insurance.

#R2025-249 AUTHORIZE REFUND OF RENT & SECURITY DEPOSIT 45 BOWEN ROAD – LAURA STEVENS

Motion authorizing the Town to refund \$2,550.00 for rent and \$2,550.00 for security deposit back to Laura Stevens for 45 Bowen Road.

#R2025-250 APPROVE SPECIAL EVENT – WARWICK AREA FARMWORKER ORGANIZATION FUNDRAISER

Motion to approve the Warwick Area Farmworker Organization Fundraiser to benefit summer programs for children of farm worker at Pine Island Park on August 10, 2025 from 10am – 4:30pm.

ADDENDUM # 4
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#R2025-251 WAIVE RENTAL AND SPECIAL EVENT FEE FOR WARWICK AREA FARMWORKER ORGANIZATION FUNDRAISER

Motion to waive the rental and special event fee for the Warwick Area Farmworker Organization Fundraiser to benefit summer programs for children of farm worker.

#R2025-252 REQUEST TO SERVE ALCOHOL AT TOWN OF WARWICK PARKS/RENTAL FACILITIES

Motion granting permission to the following applicant to serve alcohol at the Town of Warwick Parks/Rental Facilities. All applicants have filed a Certificate of Liability and Liquor Liability of insurance in the Town Clerk’s office:

	APPLICANT	PARK/RENTAL FACILITY	DATE	Permit #
A	Small Things Inc.	Mountain Lake Park	June 5 th & July 3 rd , 2025	MLP-62
B	Rebecca Rodriquez	Mountain Lake Park	September 26-28, 2025	MLP-59
C	Catherine Schweizer	Wickham Woodland Manor	August 9, 2025	WWM-20

#R2025-253 AUTHORIZE THE SUPERVISOR TO APPLY FOR TOWN CREDIT CARD

Motion authorizing the Supervisor to apply for a Town Credit Card.

#R2025-254 WAIVE AND REFUND MOUNTAIN LAKE RENTAL FEES –WARWICK FIRE DEPARTMENT

Motion to waive and refund all fees back to the Warwick Fire Department for the rental of Mountain Lake Park for a Fire Department Event.

#R2025-255 ACCEPT NOTICE OF RETIREMENT – DETECTIVE SHAWN TETZLAFF

Motion to accept Notice of Retirement from Town of Warwick Detective Shawn Tetzlaff effective August 20, 2025.

#R2025-256 ACCEPT NOTICE OF RETIREMENT - POLICE OFFICER KEVIN HALSEY

Motion to accept Notice of Retirement from Town of Warwick, Police Officer Kevin Halsey effective June 26, 2025.

#R2025-257 ACCEPT BID FOR TWENTY (20) TABLES AND FIFTEEN (15) UMBRELLA AND BASES

Motion to accept a bid proposal from Barco Products for twenty (20) tables and fifteen (15) umbrella with bases in an amount not to exceed \$24,630.00.

ADDENDUM # 4
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#R2025-258 AUTHORIZATION TO GRANT SEAN & SHAUNNA SMITH EACH A YEAR OF SERVICE CREDIT FOR 2024

Motion to grant Sean and Shaunna Smith each a year of Service Credit for 2024 LOSAP. Penflex Actuarial Services, LLC will not issue a new version of the December 31, 2024 Annual Report.

#R2025-259 APPOINT FULL TIME DIAL-A-BUS DRIVER – CHRISTINE RETCHO

Motion to appoint Christine Retcho as a full time Dial-A-Bus Driver Grade 4 Step 1 at a rate of pay of \$23.84 per hour as per the CSEA contract, effective June 29, 2025.

#R2025-260 APPOINT PART TIME LABORER – AIDEN NEARIN

Motion to appoint Aidan Nearin as a seasonal DPW laborer at a pay rate of \$16.50 effective, June 16, 2025.

#R2025-261 APPOINT PART TIME LABORER – MASON GOVE

Motion to appoint Mason Gove as a seasonal DPW laborer at a pay rate of \$16.50 effective, June 16, 2025.

#R2025-262 WAIVE RENTAL FEE AT MOUNTAIN LAKE PARK FOR CORE THEATER GROUP

Motion to waive the rental fee for Core Theater Group at Mountain Lake Park outdoor theater space for an annual family-friendly Disney on Broadway fundraising event on July 27, 2025.

#R2025-263 RESCHEDULE JULY 31, 2025 TOWN BOARD MEETING

Motion to reschedule the July 31, 2025 Town Board Meeting to Friday, July 25, 2025 at 12:00pm.

#R2025 -264 AMEND #R2025-161 ACCEPT BID PROPOSAL FOR PLUMBING AT MOUNTAIN LAKE BUNK HOUSES

Motion to amend #R2025-161 accepting a bid proposal from Expert Mechanical LLC for plumbing at Mountain Lake Park from \$4,965.00 in an amount not to exceed \$7,489.63.

#R2025-265 AUTHORIZE THE SUPERVISOR TO SIGN AGREEMENT WITH DEGRAW & DEHAAN ARCHITECTURAL SERVICES

Motion to authorize the supervisor to sign an agreement with DeGraw & DeHaan Architectural Services regarding renovations for the police department. The cost for this proposal is \$35,000.00 and will be covered by grant funds.

ADDENDUM # 4
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#R2025-266 APPOINT 2025 LIFEGUARDS – MOUNTAIN LAKE PARK POOL

Motion to appoint the following lifeguards for the 2025 Mountain Lake Park Pool pending Department of Health Approval:

2025 LIFEGUARDS	POSITION	RATE PER HOUR
Alexander Lucas	Life Guard	\$15.00
Mark Wishnia	Life Guard/Swim Instructor	\$15.00/\$18.00
Madison Lijoi	Life Guard/Swim Instructor	\$15.00/\$18.00