

March 14, 2019

The regular meeting of the Town Board of the Town of Warwick was held on Thursday, March 14, 2019 at the Town Hall, 132 Kings Highway, Town of Warwick.

Supervisor Sweeton called the meeting to order at 7:30 p.m.

**ATTENDANCE:** Supervisor Michael Sweeton  
Councilman James Gerstner  
Councilman Mickey Shuback – Absent  
Councilman Floyd DeAngelo  
Councilman Russell Kowal

Attorney for the Town, Jay Myrow – Absent  
Deputy DPW Commissioner, William Roe  
Police Chief, Thomas F. McGovern, Jr.

**ACCEPTANCE OF MINUTES**

**1. Regular Meeting, February 28, 2019**

Motion Councilman DeAngelo, seconded Councilman Gerstner to accept the minutes as written from the Regular Meeting held on February 28, 2019.

Motion Carried (4 ayes, 0 nays & 1 absent Councilman Shuback absent)

**CORRESPONDENCE:**

**ANN ARMGAST - Resident, Town of Warwick. Request to serve Alcohol at Wickham Woodland Manor for a Family Party on April 7, 2019.**

**MICHELE CARTER - Resident, Town of Warwick. Request to serve Alcohol at Wickham Woodland Manor for a Family Party on July 27, 2019.**

**NYS OFFICE OF GENERAL SERVICES – Email dated February 28, 2019 regarding CL-855, Community Solar Survey (Responses Due March 8, 2019).**

**BEAUTIFUL PEOPLE - Special Event permit for a Dedication of Brick Engraved Walkway Community Fair and Ball Games BBQ at Wickham Woodlands.**

**BEAUTIFUL PEOPLE - Special Event permit for Training and Orientation for Volunteer Coaches at Wickham Woodland Manor.**

**VALLEY VIEW CENTER FOR NURSING CARE & REHABILITATION – Job Fair will be held March 19, 2019 from 10:00am – 4:00pm**

**TODD A. LOY – Area Technician, Rural Development, United States Department of Agriculture. Email to Town dated January 31, 2019 regarding USDA Rural Development Sale Notice.**

**WICKHAM WOODLANDS INC. – Special Event permit for Battle Candle, Music & Art Festival at Wickham Woodland Park.**

**MAX CORDELLA – District Director, Office of NYS Senator Jen Metzger (District 42). Email dated March 6, 2019 to the Clerk regarding Introduction from Senator Metzger District Office.**

**ROLANDO GARCIA – Part-time seasonal DPW. Email dated March 4, 2019 informing the Town of Warwick DPW supervisor of his resignation.**

**JENNIFER A. SHNAARS – Secretary to the Supervisor, Town of Monroe. Email to Town Clerk dated March 7, 2019 regarding Town of Monroe to Host Safety Seminar Training on March 26, 2019 at Town Hall Monroe.**

**ELIZABETH KNIGHT MOSS – Sustainable Warwick. Memo to Supervisor and Town Board regarding Repair Café Program. Guys and Gals with technical skills make the repair while you watch or help. A lot of things to get fixed, for free. This will help build Community and reduce the amount of trash that we pay to truck to a landfill. Future Warwick Repair Cafes will be held the 3<sup>rd</sup> Saturday of every month at the Warwick Senior Center located at Town Hall Complex, 132 Kings Highway, Warwick. Future Dates are: March 16, May 18, July 20, September 21, and November 16, 2018. For more information please contact Elizabeth Knight Moss @ 845-544-1056 or email [eknightmoss@gmail.com](mailto:eknightmoss@gmail.com) .**

**STUART S. WAXMAN – Attorney, Thomas, Drohan, Waxman, Petigrow & Mayle, LLP. Letter to Town dated March 8, 2019 regarding no pending or threatened, claim or assessment existing against the Town that would give rise to a material contingent claim in the area in which is served and has been brought to their attention.**

**MICHAEL M GRANT – Manager- Regional and Community Affairs Orange & Rockland Utilities. Letter dated March 8, 2019 to the Town Supervisor regarding Municipal notification – Town of Warwick -Transmission System Vegetation Management Line 993.**

**MORGAN GIBSON - Special Event permit for 5k Run at Warwick Winery on May 4<sup>th</sup> & 5<sup>th</sup> 2019.**

**MICHELE L. BABCOCK – Jacobowitz & Gubits LLP. Letter to Town Board dated March 8, 2019 regarding Town of Warwick-Audit Confirmation request. File No. 3911-021**

**LORETTA LENIHAN – Speech Language Pathologist. Email dated March 8, 2019 regarding Parkinson’s in the Light of Day. A FREE Educational forum for newly diagnosed individuals and their families. Saturday April 13, 2019 from 10:00am – 3:30pm at the Sheraton Edison Hotel Center located at 125 Raritan Center pkwy Edison, NJ.**

**DIVISION OF BUILDING STANDARDS AND CODES - NY Department of State. Email to the Building Inspector dated March 11, 2019 regarding receipt: Annual Report of Code Enforcement Activities for Town of Warwick.**

**RAINA ABRAMSON – Village Clerk, Village of Warwick. Email dated March 9, 2019 to Town Clerk regarding receipt of NYS Gaming – Bingo for the Warwick Fire Department.**

**TRACY MARTINEZ – Customer Service Representative, Orange & Rockland Utilities, Inc. Email dated March 8, 2019 to the Town Clerk regarding a street light that needs to be replaced in Kings Estates by Marion Court.**

**THOMAS MCGOVERN – Police Chief, Town of Warwick. Memo dated March 11, 2019 to the Supervisor recommending to fill a vacant part-time dispatch position.**

**MIKE D'OZZOLLINI – President, Every Second Counts. Email dated March 11, 2019 to the Clerk regarding Child Safety ID Kits – Partner with your Community.**

**ERMIN SILJKOVIC – Recycling Coordinator, Orange County DPW Division of Environmental Facilities & Services. Email dated March 14, 2019 regarding collection of Hazardous waste material. This event will take place at the Thomas Bull Memorial Park Picnic Area parking lot located on 90 Grove Street in the Town of Hamptonburgh on Friday, April 12<sup>th</sup>. All participants \*MUST\* pre-register by NO LATER THAN C.O.B. FRIDAY, MARCH 29.**

#### **BOARD'S DISCUSSION ON CORRESPONDENCE**

**Supervisor Sweeton stated the next Hazardous Household Waste Collection Day will be April 12<sup>th</sup> and April 13<sup>th</sup> at the Thomas Bull Memorial Park in the Town of Hamptonburgh.**

#### **VISITING ELECTED OFFICIALS**

#### **REPORTS OF BOARDS AND COMMISSIONS**

#### **COMMITTEE REPORTS**

#### **HUMANE SOCIETY SHELTER REPORT FEBRUARY 2019**

- A. Dog admissions: 14**
- A. Dogs returned to owner: 10**
- B. Dogs euthanized: 0**
- C. Dogs adopted: 4**
- D. Calls for service by Warwick Police: 8**
  - a. 8 calls for stray dogs**
  - b. 2 inquiry calls**
  - c. Animal Control made several trips to Shore Drive to remove dog from home after multiple emergency transports of owner to hospital for deteriorating health condition. Owner no longer able to return to home, dog currently at shelter.**

#### **DEPARTMENT OF PUBLIC WORKS REPORT**

<b>Plow &amp; Sand</b>	<b>Town Wide</b>	<b>3/3, 3/6, 3/7, 3/8 and 3/10/2019</b>	<b>Town</b>
	<b>Village Wide</b>	<b>3/3, 3/6, 3/7, 3/8 and 3/10/2019</b>	<b>Village of GWL</b>
<b>Mail Boxes</b>	<b>Town Wide</b>	<b>As needed</b>	<b>Town</b>
<b>Pot Holes</b>	<b>Town Wide</b>	<b>As needed</b>	<b>Town</b>
	<b>Village Wide</b>	<b>As needed</b>	<b>Village of GWL</b>
<b>Signs</b>	<b>Town Wide</b>	<b>As needed</b>	<b>Town</b>
<b>Brush</b>	<b>Village Wide</b>	<b>Trim brush from roadsides</b>	<b>Village of GWL</b>
<b>Trees</b>	<b>Rutherford Rd.</b>	<b>Take tree down in right of way</b>	<b>Town</b>

**PARKS DEPARTMENT**

<b>Winstanley Park</b>	<b>Remove dead trees along front of park</b>	<b>Village of GWL</b>
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**ENVIRONMENTAL CONSULTANTS REPORT -FEBRUARY 2019**

**Wickham Water District**

Wells #11	1,632,400 gal
Average daily use	58,300 gal
Sodium Hypochlorite used	60 qt
Orthophosphate used	36 qt
Caustic Soda	30 gal

**Bellvale Park Water District**

Total monthly production	82,500 gal
Average daily use	2,900 gal
Sodium Hypochlorite used	14 qt

**Eurich Heights Water District**

Total monthly production	154,600 gal
Average daily use	5,500 gal
Sodium Hypochlorite used	10 qt
Orthophosphate used	12 qt

**Pine Island Water District**

Total monthly production	212,100 gal
Average daily use	7,600 gal
Sodium Hypochlorite used	20 qt

**Westside #1 Water District**

Total monthly production	1,757,300 gal
Average daily use	62,800 gal
Sodium Hypochlorite used	140 qt
Orthophosphate used	48 qt
Caustic Soda	36 gal

**The Fairgrounds**

Total monthly production	415,700 gal
Average daily use	14,800 gal
Sodium Hypochlorite used	18 qt

**The Warwick Tech Park**

Total monthly production	52,900 gal
Average daily use	1,900 gal
Sodium Hypochlorite used	20 qt

**Sewer District #1 Wastewater Treatment Facility**

Warwick Tech Park	10,000 gal	1%
Wickham Village District	2,957,396 gal	65%
Kings Estates District	1,527,284 gal	34%
<b><u>Total District Flow</u></b>	<b>4,494,680 gal</b>	<b>100%</b>
<b><u>Average Daily Flow</u></b>	<b>160,524 gal</b>	

All facility maintenance has been done for the month. (Oil grease, filters)

The belt press ran for 30.5 hrs. and 3 gal of polymer was used.

**Sewer District #2 Wastewater Treatment Facility – The Fairgrounds**

<b><u>Total District Flow</u></b>	134,674 gal
<b><u>Average Daily Flow</u></b>	4,809 gal

**COUNCILMAN DE ANGELO REPORT**

1. The Warwick Valley Humane Society's current shelter list is as follows; 16 dogs, 97

cats, 11 kittens, 7 rabbits, 3 guinea pigs and 5 roosters which are all up for adoption. The Warwick Valley Humane Society is partnering with the Winslow Therapeutic Riding Center for the second year for the Fantastic Sunset at Winslow event to be held on Saturday, June 15<sup>th</sup> from 6:00 p.m. until 10:00 p.m. with dinner, dancing, auction and valet parking at Winslow. Tickets may be purchased on their website at sunsetatwinslow.com. it is their biggest fundraiser of the year and the theme this year is “Raise the Roof for Winslow and the Warwick Humane Building our Community and Building Dreams”. They have a wish list for paper towels, Pate style canned cat food and heavy-duty garbage bags.

2. I would like to wish everybody a Happy St. Patrick’s Day.

#### COUNCILMAN KOWAL REPORT

1. On March 27<sup>th</sup> we are going to have a meeting with the Wawayander’s at the Senior Center and it’s a meeting with the property owners along the creek to discuss what the project entails and if they have any access that we can make use of with their permission we can get on the creek and clear some areas there. We also will let them know what their rights are as property owners along the creek. We are going to have our Council there and this meeting will start at 7:30 p.m. at the Senior Center on March 27<sup>th</sup>.

Supervisor Sweeton – Commissioner Roe, the Comptroller and myself have met with and interviewed a young man and there’s an item on the agenda later, Luke Keller to be the new Beach Manager. I want to thank Bill for that and we are starting the process to get the beach up and running for the season as well.

#### COUNCILMAN GERSTNER REPORT

1. Chairman Cipolla is working on a date to meet with our Village and Town Recreation Programs.
2. Happy St. Patrick’s Day please be responsible and on St. Patrick’s Day the Excelsior Hose Company will be having a corn beef dinner at Station 1 from 3:00 p.m. until 7:00 p.m. Please come out and support the Excelsior’s who have a very good dinner there.

#### COUNCILMAN SHUBACK REPORT – Absent

#### ATTORNEY’S REPORT

#### TOWN CLERK’S REPORT

##### 1. FEES COLLECTED – FEBRUARY 2019

Interest in Town Clerk’s Checking Account	\$0.86
Wickham Woodland Manor Fee	\$900.00
Copy of Map	\$120.00
Film Permit Fee	\$500.00
Marriage Certified	\$120.00

<b>Code Book Updates</b>	<b>\$35.00</b>
<b>Carter Permits</b>	<b>\$100.00</b>
<b>Photocopies</b>	<b>\$63.75</b>
<b>Special Event Permit</b>	<b>\$25.00</b>
<b>Use of Room – Senior Center</b>	<b>\$80.00</b>
<b>Use of Kitchen – Senior Center</b>	<b>\$50.00</b>
<b>Dog Impoundments</b>	<b>\$350.00</b>
<b>Marriage License Fee</b>	<b>\$105.00</b>
<b>Conservation</b>	<b>\$14.50</b>
<b>Dog Licenses</b>	<b>\$1,427.00</b>
<b>Registrar Town of Warwick</b>	<b>\$90.00</b>
<b>Police Agreement 3<sup>rd</sup> Party</b>	<b>\$10,080.00</b>
<b>Wickham Woodland Manor Deposit</b>	<b>\$1,800.00</b>
<b>Total Local Shares Remitted</b>	<b>\$15,861.11</b>

**2. FEES PAID – FEBRUARY 2019**

<b>NYS Dept. of Health</b>	<b>\$135.00</b>
<b>NYS Ag &amp; Markets for Spay/neuter program</b>	<b>\$181.00</b>
<b>NYS Environmental Conservation</b>	<b>\$860.50</b>
<b>Village of Florida for Registrar Fees</b>	<b>\$20.00</b>
<b>Village of Greenwood Lake</b>	<b>\$70.00</b>
<b>Village of Warwick for Registrar</b>	<b>\$1,250.00</b>
<b>Total Non-Local Revenues</b>	<b>\$2,516.50</b>

**SUPERVISORS REPORT**

1. I wanted this evening to point out a couple of things for the public, I call it employee service. Government employees a lot of times get a bad rap because people are angry with the government for a lot of reasons. I received three letters in my office, one is from a Ms. Reed referring to the Assessor's Office who came to do some business in the Assessor's Office and there was an elderly couple in front of her who had some age issues and had trouble getting their documentation. Ariana who is our Clerk in that office this woman is reporting how gracious she was, how helpful she was taking the time to help them through and get everything that they needed done. She wanted to commend her for that service and that's just one example. This one has to do with the Police Department and I won't go into the incident, but there was an incident at one of the schools and this gentleman has a background in corrections observed our Police Officers very clearly deescalating a situation and getting it under control very quickly and professionally. I want to thank our Officers, the Chief and the rest of the department for those kinds of actions and people don't see it all the time. The last letter I received was to Brenda Astorino in the Department of Public Works, this is from a resident in Warwick who had been away during a snow storm and she came back and her regular plow person no longer plowed for her and she called the department because she had to get to a doctor's appointment.

Brenda took the time to put her in touch with a private contractor who came right out and cleaned her driveway for her and she was very grateful for it. These are three examples that happen all the time in all of the departments where employees go the extra mile to help people and they should be commended for that and hopefully the public will pay attention and see this on television and maybe say thank you to one of them. This is across the board but congratulations to all of them.

2. O&R will be doing more of their vegetative management which is trimming and cutting trees. They will be starting on April 1<sup>st</sup> in the vicinity of Bellvale Road, Lake Station Road, Park Drive, Paradise Lane, Shepherd Road, Airport Road, Regent Road, Simpson Lane, Grace Lane, State School Road and Chancellor Lane. The work is being done by Nelson Tree Service you see their trucks around all the time. Please be aware they are doing this to keep the reliability of the electric system intact when we have heavy snow storms and wind storms.

3. We received the designation as a tree city and we are congratulated by the Arbor Day Foundation, so congratulations to Karen Emmerich and the Tree Commission for what they do and we will have some ceremonies this year as we approach Arbor Day.

4. This Saturday from 10:00 a.m. until 1:30 p.m. in the Senior Center is another Repair Café. Again, its volunteers helping people repair items that maybe damaged that can be reused and you pay the cost of parts if there are any. Come out to our Senior Center at 10:00 a.m. and the last items are taken in at 1:30 p.m.

5. I too want to wish everyone a Happy St. Patrick's Day and a safe St. Patrick's Day.

6. The journal entries were made with the Comptroller and she continues to do an outstanding job with that.

7. Supervisors Corner is published each week in the Warwick Dispatch, with excerpts printed in the Warwick Advertiser.

#### **PRIVILEGE OF THE FLOOR (AGENDA ITEMS)**

No comments were made under the privilege of the floor by the Town Board or the public.

#### **NEW BUSINESS:**

##### **#R2019-98 APPROVE SPECIAL EVENT - LIONS CLUB CIRCUS**

Motion Councilman Kowal, seconded Councilman Gerstner to adopt a resolution granting permission to the Greenwood Lake Lions Club to host the Kelly Miller Circus on July 2, 2019 at the Winstanley Park in Greenwood Lake at 2:00pm and 5:00pm. Pending approval of Police Chief and proof of Insurance.

Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.

Discussion: Supervisor Sweeton stated that they met with them last a week ago.



**#R2019-99 REQUEST TO SERVE ALCOHOLIC BEVERAGES WICKHAM  
WOODLAND MANOR – ANN ARMAGAST**

**Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to grant Ann Armagast permission to serve alcoholic beverages at Wickham Woodland Manor on April 7, 2019 for family birthday party. Certificates of Liquor Liability Insurance is on file in the Clerk's Office.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**Discussion: Supervisor Sweeton stated that we clarified on our form that it is for town residents for family events and it's not to be commercially used. We had an incident that's been resolved and I just wanted to point that out to people.**

**#R2019-100 REQUEST TO SERVE ALCOHOLIC BEVERAGES WICKHAM  
WOODLAND MANOR – MICHELE CARTER**

**Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution to grant Michele Carter permission to serve alcoholic beverages at Wickham Woodland Manor on July 27, 2019 for family reunion. Certificates of Liquor Liability Insurance is on file in the Clerk's Office.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**#R2019-101 APPROVE SPECIAL EVENT – BEAUTIFUL PEOPLE DEDICATION**

**Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution granting permission to Beautiful People Organization to host a Dedication of Brick Engraved Walkway, Community Fair and Ball games BBQ on May 19, 2019 from 8:00am – 3:00pm at the Wickham Woodland Manor. Application and Certificate of Liability is on File in the Clerk's Office.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**#R2019-102 APPROVE SPECIAL EVENT – BEAUTIFUL PEOPLE TRAINING**

**Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution granting permission to Beautiful People Organization to host Training and Orientation for Volunteer Coaches at the Wickham Woodland Manor on April 18, 2019 from 9:00am – 2:00pm. Application and Certificate of Liability is on File in the Clerk's Office.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**#R2019-103 ACCEPT RESIGNATION PART-TIME DPW- ROLANDO GARCIA**

**Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution to accept the resignation of part-time seasonal DPW laborer Rolando Garcia effective immediately.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**#R2019-104 APPROVE SPECIAL EVENT – WICKHAM WORKS INC.**

**Motion Supervisor Sweeton, seconded Councilman Gerstner to adopt a resolution granting permission to Wickham Works Inc. to host A Music and Arts Festival at Wickham Woodland Park on August 3, 2019 from 11:00am – 7:00pm pending approval by Chief of Police. Application and Certificate of Liability is on File in the Clerk’s Office.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**#R2019-105 APPROVE SPECIAL EVENT – MORGAN GIBSON (SOUR FISH EVENTS)**

**Motion Councilman Kowal, seconded Councilman Gerstner to adopt a resolution granting permission to Morgan Gibson of Sour Fish Events to hold a 5K at Warwick Winery on May 4<sup>th</sup> and 5<sup>th</sup> of 2019 from 7:00am – 3:00pm Pending approval of Police Chief and payment of all fees. Application and Proof of Insurance is on file in the Clerk’s office.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**Discussion: Supervisor Sweeton thanked Lieutenant Rader who met with the owners of winery to make sure this event goes off without causing any undue traffic situations on that road, so I appreciate that Chief, you can pass that on.**

**#R2019-106 AUTHORIZE SUPERVISOR TO SIGN AGREEMENT – STOCKADE SOLUTIONS LLC.**

**Motion Councilman Gerstner, seconded Councilman Kowal to adopt a resolution to authorize the Supervisor to sign an agreement with Stockade Solutions LLC., to provide grant writing and consulting services including regulatory compliance with State and Federal agencies to further the development of the accelerator project at the Warwick Valley Tech Park at an amount not to exceed \$20,000.00. Moneys have been appropriated for in the 2019 budget.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**Discussion: Supervisor Sweeton stated that this will help us advance the project and create the accelerator.**

**#R2019-107 APPOINTMENT OF PART TIME POLICE DISPATCHER- JORDAN K. TETREAULT**

**Motion Councilman DeAngelo, seconded Councilman Gerstner to adopt a resolution to appoint Jordan K. Tetreault as a part time Police Dispatchers at a rate of pay of \$15.80 per hour effective March 16, 2019.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**#R2019-108 APPOINT BEACH MANAGER – TOWN OF WARWICK THOMAS MORAHAN BEACH**

**Motion Councilman Gerstner, seconded Councilman DeAngelo to adopt a resolution to appoint Luke Keller as the Town of Warwick Thomas P. Morahan Beach Manager for the 2019 season at a rate of pay of \$18.00 per hour effective March 16, 2019.**

**Motion Carried (4 ayes, 0 nays and 1 absent, Councilman Shuback absent) Supervisor Sweeton declared this resolution duly adopted.**

**Discussion:** Supervisor Sweeton stated we interviewed Luke and he's a capable young man with a lot of great ideas how he's going to manage the beach and we are looking forward to a great season.

**BILLS:** Motion Councilman DeAngelo, seconded Councilman Kowal to pay the bills as audited. Motion Carried (4 ayes, 0 nays & 1 absent Councilman Shuback absent)

**PRIVILEGE OF THE FLOOR (GENERAL)**

No comments were made under the privilege of the floor by the Town Board or the public.

**ADJOURN:** Motion Councilman DeAngelo, seconded Councilman Gerstner that the regular meeting be adjourned. Motion Carried (4 ayes, 0 nays & 1 absent Councilman Shuback absent) 7:47 p.m.

03-14-19 CP.

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Eileen Astorino, Town Clerk