

AGENDA - TOWN BOARD MEETING

September 10, 2020

7:30pm

PUBLIC HEARING: INTRODUCTORY LOCAL LAW No. 1 OF 2020 – AMENDING THE CODE OF THE TOWN OF WARWICK, CHAPTER 33, PROCUREMENT POLICY”

REGULAR MEETING:

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL**

ACCEPTANCE OF MINUTES

1. Regular Meeting August 13, 2020

CORRESPONDENCE:

PAUL M. ZARRILLO – Co-Chair, New Jersey Greenwood Lake Commission. Email dated August 24, 2020 to the Clerk regarding the postponement of the 2020/2012 lake draw-down until the fall of 2020/2021.

THOMAS F. MCGOVERN – Chief of Police, Town of Warwick. Memo dated August 11, 2020 regarding a budget deposit from the Town of Woodbury in the amount of \$372.15 for Officer Cossentino working the Woodbury Commons.

DREW BAGIN – Bear Mountain Chapter of the Antique Motor Club of America. Special Event Application for a Motorcycle Flea Market to be held at 16 Legion Road, pine Island on September 13, 2020.

COURTNEY CANFIELD GREENE – Commissioner of Elections, Orange County Board of Elections. Email dated August 20, 2020 regarding Early Voting and General Election Information.

JAMES R. BARNETT JR. - Sergeant, Town of Warwick Police. Letter dated August 20, 2020 to the Supervisor regarding retirement.

DREW MANZI – Member of Assessment Board of Review, Town of Warwick. Email dated August 27, 2020 to the Clerk requesting to be re-appointed to the Assessment Board of Review.

EDWARD CARRASCO – Resident, Town of Warwick. Letter dated August 21, 2020 to the Supervisor regarding Wickham Village Water District Expansion.

SAMANTHA COTTRELL – Warwick Drive-In. Email dated August 28, 2020 to the clerk requesting a refund for cancellation of Police Services.

THOMAS F. MCGOVERN – Chief of Police, Town of Warwick. Memo dated September 1, 2020 to the Town Supervisor recommending John McAndrews to fill a vacant part-time dispatch position.

ANA KANZ – Comptroller, Town of Warwick. Email sated September 3, 2020 to the Supervisor regarding a Budget Transfer request.

JENNA PEARSON – Orange County Clerk’s Office. Letter dated August 18 2020 to the Clerk regarding LiveOnNY, the organ donor network for the tri-state area. October 5-9th the county will be hosting an Organ Donor Enrollment Week. For more please call 845-291-3291 or email jpearson@orangecountygov.com

BOARD’S DISCUSSION ON CORRESPONDENCE

VISITING ELECTED OFFICIALS

REPORTS OF BOARDS AND COMMISSIONS

COMMITTEE REPORTS

DEPARTMENT OF PUBLIC WORKS REPORT

Catch Basins	Sutton Rd.	Rebuild Catch Basin	Town
Drainage	Old Ridge Rd.	Clean Ditches	Town
	Lake St.	Clean Ditches	Town
Mowing	Town Wide	Mow roadsides	Town
Ball Fields	Town Wide	Mow & Maintain	Town
Pot Holes	Town Wide	Fill with hot mix	Town
Vehicle Maint.	As needed		Town
Emerg. Repairs	As needed		Town
Water Dept.	Prison Building	Repair Water Line	Town

PARKS DEPARTMENT

Please practice Social Distancing while visiting the Town Parks

Union Corners Park	Open	Town
Town of Warwick Dog Park	Open	Town
Wickham Woodland Park	Open	Town
Thomas P. Morahan Park	Open (NO SWIMMING ALLOWED)	Village of GWL
Ben Winstanley Park	Open	Village of GWL
Village of GWL Dog Park	Open	Village of GWL

ENVIRONMENTAL CONSULTANTS REPORT

**COUNCILMAN DE ANGELO REPORT
COUNCILMAN KOWAL REPORT**

COUNCILMAN GERSTNER REPORT

COUNCILMAN SHUBACK REPORT

ATTORNEY'S REPORT

TOWN CLERK'S REPORT

1. FEES COLLECTED – AUGUST 2020

Interest in Town Clerk's Checking Account	\$1.45
Wickham Woodland Manor Fee	\$150.00
Wickham Lake Permit Fee Resident	\$40.00
Wickham Lake Permit Additional Stickers	\$2.00
Wickham Lake Permit Renewal Resident	\$20.00
Wickham Woodland Residential Access	\$8.00
Marriage Certified	\$190.00
Copy of Map	\$70.00
Peddler Permit	\$100.00
Photocopies	\$143.25
Postage	\$15.75
Special Event Permit	\$25.00
Town Park Pavilion	\$25.00
Marriage License Fee	\$665.00
Conservation	\$618.79
Dog Licenses	\$1,599.00
Registrar Town of Warwick	\$600.00
Police Agreement 3rd Party	\$1,680.00
WF Park Daily	\$4,672.00
WF Park Wedding Permit Fee	\$30.00
WFP Res Family additional Member	\$10.00
WFP Res Family	\$625.00
WFP Res Senior	\$50.00
Town Park Deposits	\$100.00
Wickham Woodland Manor Deposit	\$300.00
Total Local Shares Remitted	\$11,740.24

2. FEES PAID – AUGUST 2020

NYS Dept. of Health	\$855.00
NYS Ag & Markets for Spay/neuter program	\$201.00
Village of Warwick for Registrar	\$1,470.00

Village of Florida for Registrar	\$100.00
Village of Greenwood Lake for Registrar	\$160.00
Total Non-Local Revenues	\$13,317.21

SUPERVISORS REPORT

1. O&R Storm response- Meeting with O&R CEO
2. Community Preservation Fund – August
3. Upcoming Budget Process
4. 9/11 Remembrance
5. Journal entries
6. Supervisors Corner – Published each week in the Warwick Dispatch, with excerpts printed in the Warwick Advertiser.

PRIVILEGE OF THE FLOOR (AGENDA ITEMS)

NEW BUSINESS:

1. SPECIAL EVENT- MOTORCYCLE FLEA MARKET
2. ACCEPT RESIGNATION – SERGEANT JAMES R. BARNETT
3. RE- APPOINTMENT OF ASSESSMENT BOARD OF REVIEW MEMBER – DREW MANZI
4. SPECIAL EVENT WARWICK DRIVE-IN CAR SHOW
5. ADOPT LOCAL LAW NO. 1 OF 2020 ENTITLED AMENDING THE CODE OF THE TOWN OF WARWICK, CHAPTER 33 “PROCUREMENT POLICY”
6. BUDGET TRANSFER
7. APPOINT PART-TIME DISPATCH – JOHN MCANDREWS
8. REFUND THOMAS P. MORAHAN BEACH PASS- EMILE FRANCO
9. SCHEDULE PUBLIC HEARING - WICKHAM VILLAGE WATER DISTRICT EXPANSION
10. ADOPT RETENTION AND DISPOSITION SCHEDULE FOR NEW YORK LOCAL GOVERNMENT RECORDS – LGS-1
11. AUTHORIZE REFUND FOR POLICE SERVICES – WARWICK DRIVE IN
12. AUTHORIZE SUPERVISOR TO SIGN MEMORANDUM OF AGREEMENT (MOA)- WARWICK POLICE BENEVOLENT ASSOCIATION
13. APPOINT JOHN MACDONALD – PLANNING BOARD

BILLS:

PRIVILEGE OF THE FLOOR (GENERAL)

RECONVENE:

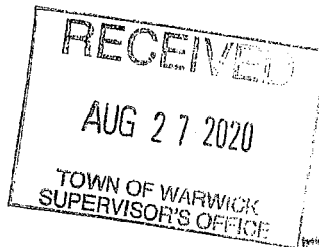
ADJOURN:

Edward Carrasco
3900 Bailey Ave. Apt FD
Bronx, NY 10463
(917) 861-7808
eac1567@yahoo.com

X
cc: Eileen ✓
TBD X
J. Myron

21 August 2020

Mr. Michael Sweeton, Supervisor
Town of Warwick
P.O. Box 489, 132 Kings Highway
Warwick, NY 10990



RE: Wickham Village Water District Expansion
County Highway 13, Town of Warwick, Orange County, NY
Section 35, Block 1, Lot 8

RECEIVED

AUG 28 2020

Town of Warwick
Town Clerk

Dear Mr. Sweeton:

I recently purchased the above referenced 1.1-acre parcel on Kings Highway, north of Prince Street.

This existing lot is bordered on three sides by the Wickham Village Water District; however, this lot is not within the water district. I would like to construct a single-family residence on this lot. I retained Lehman and Getz, PC who prepared a *Utility and Grading Plan* for the parcel. There will be an individual septic system in the front yard. A water line to connect into the Wickham Village Water District will be located in an easement in the adjoining lot at 338 Kings Highway, at the corner of Prince Street, S-B-L 35-1-9. The drawings for this connection are attached. MJS Engineering & Land Surveying, PC is preparing an application to the New York State Department Environmental Conservation (NYSDEC) for the expansion of the Wickham Village Water District.

The work involves installing a new water service line to connect S-B-L 35-1-8 to the water main in Prince Street. The service line will cross S-B-L 35-1-9 in a utility easement dedicated to S-B-L 35-1-8. Prince Street will be restored to Town requirements. The lawn at S-B-L 35-1-9 will be topsoiled and seeded. This work will be performed by a Contractor. The existing water main will be tapped by the Town, at a cost of approximately \$350.

The cost of the work by the Contractor will be approximately \$8,000. The connection fee for a new user will be \$450. I will be responsible for the Town tapping and new user fees.

I would like to request that the Town Board expand the Wickham Village Water District to include the above referenced parcel which I own. I'd also request that the Board hold the public hearing at the September 10, 2020 Town Board meeting. This expansion of the district will benefit the Town as there will be an additional customer for the water district.

Mr. Michael Sweeton, Supervisor
Town of Warwick
21 August 2020

The documents for the Water District Expansion will be submitted to the Town under separate cover by MJS Engineering & Land Surveying, PC.

If you have any questions or require additional information, please contact me.

Very truly yours,



Edward Carrasco

EC/bgc

Enc

Engineer's Report Water Withdrawal Permit

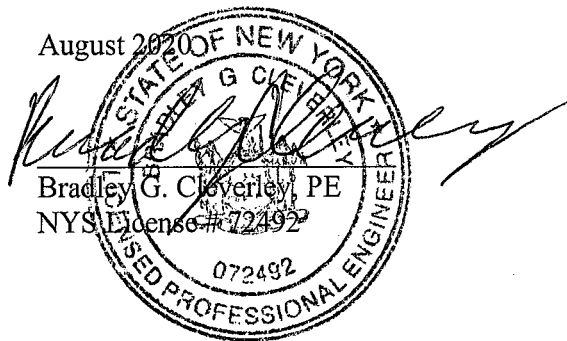
Wickham Village Water District
Expansion
Kings Highway, County Highway 13
Town of Warwick, Orange County, NY

Prepared for:

Edward Carrasco
3900 Bailey Avenue, Apt FD
Bronx, NY 10463

200129

August 2020



Bradley G. Cleverley, PE
NYS License # 072492

MJS ENGINEERING

MJS Engineering, PC
261 Greenwich Avenue
Goshen NY 10924
(845) 291-8650

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Appendices

APPENDIX A – Warwick Village Water District Map

APPENDIX B – Location Map

APPENDIX C – Water Conservation Program Form

I. GENERAL DISCUSSION AND HISTORY OF PROPOSED PROJECT

Mr. Edward Carrasco is proposing a one-family residence at an existing unoccupied lot. The property is located along 35 Kings Highway, County Highway 13, Section 35, Block 1, Lot 8 between 338 Kings Highway and 46 Camelot Drive.

The one family residence will be served by a new septic system. The Town of Warwick will hold a public hearing on the extension of the District. Since the district has the capacity to withdraw 100,000 GPD or more, the extension of the district requires a water withdrawal permit.

Our analysis has demonstrated that the proposed water use from the one-family residence will be a minimal increase to the demand on the Wickham Village Water District. The district has adequate capacity to provide water service to the one-family residence. Also, the extension of the water district to include the one-family residence will provide additional customers for the water district.

II. GENERAL MAP OF PROJECT

A map of the Wickham Village Water District is presented in Appendix A. The map shows the well locations.

The site is a 1.10-acre parcel along Kings Highway, County Highway 13 north of Prince Street, Town of Warwick. A location map is attached as Appendix B.

III. WATER SOURCE CAPACITIES AND SYSTEM DEMAND CALCULATIONS

A. Sources

The Engineering Report for Wickham Water District Water District Expansion, Town of Warwick, Orange County, NY, prepared by Tectonic Engineering & Surveying Consultants, PC, dated April 2002 provided the following information:

Well EW -1 (#9) = 55 GPM
Well #5 = 69 GPM
Well #6 = 9 GPM
Total = 133 GPM

The total capacity of the water system is $133 \text{ GPM} \times 1,440 = 191,250$ GPD.

Well EW-1 (#9) is located at the north end of Wickham Lake. Wells #5 and #6 are located at the northwest portion of the district, at the upper pump house. There is a master meter on the main exiting the pumphouse, and each producing well.

The area controlled by the Town includes Wells #5, #6 and the 200,000-gallon storage tank S-B-L 94-8-39, the pump station S-B-L 36-4-21.1, Well WW-8, S-B-L 39-6-7.2, and Well EW-1 (#9), S-B-L 38-1-28.

B. Water Demands

This office has reviewed the proposed water use for the one-family residence located along Kings Highway, County Highway 13 in the Town of Warwick.

The proposed use is a one-family residence. The current DEC requirements are a published value of 110 GPD per bedroom. The 4-bedroom residence will use $4 \times 110 \text{ GPD} = 440 \text{ GPD}$.

C. Public Water Supply Demands

The Water Withdrawal Reporting Form, 2018, provided the following information on the Wickham Village Water District.

Average Daily Withdrawal: 63,000 GPD
Maximum Daily Withdrawal: 128,000 GPD

The increase in water consumption will be de minimus to the water district. As such, the water supply demand will be approximately the same as the existing demand.

IV. EVALUATION OF ALTERNATIVES AND PROJECT JUSTIFICATION

Evaluation of Alternatives

As the additional water demand is de minimus, no evaluation of alternatives to connecting to the water district was needed.

Project Justification

1. The proposed expansion of the water district to serve was selected, as there are no viable alternatives to this project. The water district borders 3 sides of the property and has adequate capacity.
2. As the expansion of the water district is needed to serve the property, increased water conservation or efficiency measures cannot negate or reduce the need for the proposed water withdrawals. In addition, the increase in water consumption will be de minimus to the water district.

3. The change of the site to a one-family residence will result in a water demand of approximately 440 GPD. Based on the water use calculations, this withdrawal quantity is reasonable for the proposed use.
4. Water conservation measures are not proposed for this project. The increase in water consumption will be de minimus to the water district.
5. The district has a capacity of 172,800 GPD. As the maximum daily withdrawal water use is 128,000 GPD, the water district has adequate supply to provide the one-family residence with water service.
6. The project will have no effect on other municipalities and their inhabitants in regard to present and future needs for sources of potable water. As such, it is inherently just and equitable to the other municipalities.
7. The increase in water consumption will be de minimus to the water district. As such, the withdrawal will have no significant individual or cumulative adverse environmental impacts on the quantity or quality of the water source and water dependent natural resources.
8. The proposed withdrawal will be consistent with all municipal, state and federal laws. Regional interstate and international agreements are not applicable to this withdrawal.

In addition, providing the one-family residence to the water district will add to the customer base of the water district. The extension of the water district will provide a benefit to the residents of the water district.

V. WATER CONSERVATION

Water metering is performed by meters on each of the 3 producing wells. In addition, there is a master meter.

Information on water conservation is presented on the Water Conservation Program Form. (see Appendix C).

Engineer
MJS Engineering & Land Surveying, PC
261 Greenwich Ave
Goshen, NY 10924
(845) 291-8650
bcleverley@mjseng.com

Applicant's Attorney
Michael Mahon
845-987-0576
michael@mcmahonlaw.com

Water System Operator
Matthew McPherson
Environmental Consultants
132 Kings Highway
Warwick, NY 10990
(845) 986-0630
stp@warwick.net

EXISTING WELLS #5, #6 AND 200,000 GALLON STORAGE TANK

EXISTING PUMP STATION

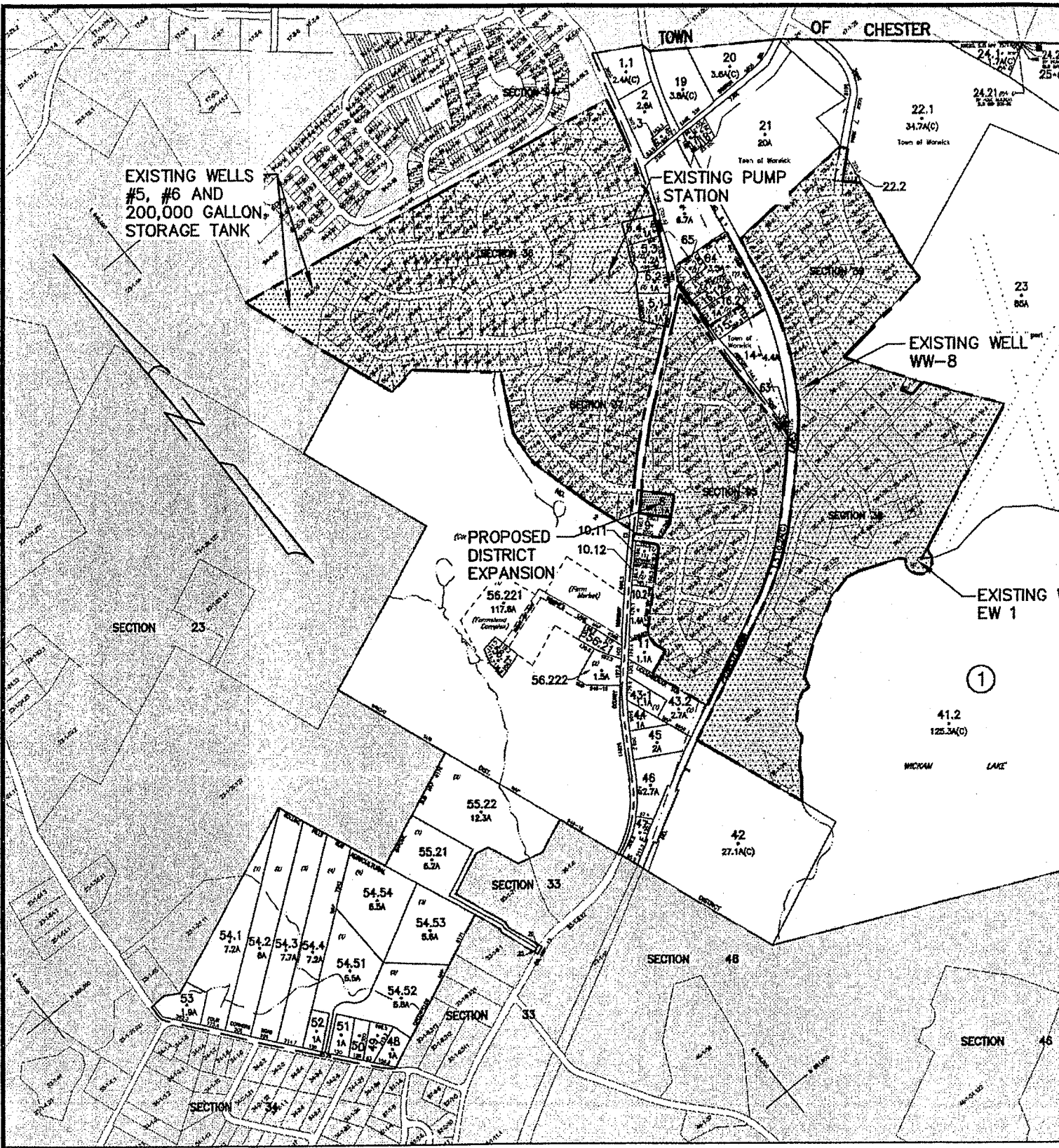
EXISTING WELL WW-8

PROPOSED DISTRICT EXPANSION

EXISTING WELL EW 1

1

41.2
125.3A(C)
MICKAW LAKE



MJS ENGINEERING

MJS Engineering & Land Surveying, PC
261 Greenwich Avenue
Goshen, NY 10924

APPENDICES

MJS ENGINEERING

MJS Engineering & Land Surveying, PC
261 Greenwich Avenue
Goshen, NY 10924

Wickham Village Water District Map

Appendix A

MJS ENGINEERING

MJS Engineering & Land Surveying, PC
261 Greenwich Avenue
Goshen, NY 10924

Location Map

Appendix B

MJS ENGINEERING

MJS Engineering & Land Surveying, PC
261 Greenwich Avenue
Goshen, NY 10924

Water Conservation Program Form

Appendix C



Clear Form

WATER CONSERVATION PROGRAM FORM

Print Form

For Public Water Supplies

TO BE COMPLETED AND SUBMITTED AS PART OF A NYSDEC WATER WITHDRAWAL PERMIT APPLICATION
- SEE PAGE 6 FOR FURTHER INTRODUCTION AND INSTRUCTION REGARDING THIS FORM -

If your water system already has its own written water conservation program, please feel free to submit it as a supplement to this WCPF. If your system is new, please indicate the water conservation measures that will be taken when the system is completed (e.g., all sources of supply and customers will be 100% metered).

I. GENERAL SYSTEM INFORMATION

Name of Applicant: Town of Warwick Wickham Village Water D		DEC No. Dept Use Only
Street Address: 132 Kings Highway		WWA No. Dept Use Only
Post Office: Warwick	County: Orange	State & ZIP: NY 10990
Name & Title of Contact: Michael Sweeton, Supervisor		
Street Address: 132 Kings Highway		
Post Office: Warwick	State & ZIP: NY 10990	
Applicant Telephone: 845 986-1120	Contact Telephone: 845 986-1120	

II. SOURCES OF WATER SUPPLY

Please give amounts in gallons per minute (gpm), per day (gpd) or million gallons per day (mgd).

Source Type: S = Surface supply, G = Ground supply, P = Purchased supply

Source Status: R = Regular use, S = Standby use, E = Emergency use

Name of Source	Source Type	Source Status	Tested Capacity	Actual Current Withdrawal	Start-up Year
Well #1	G	R	70 gpm		
Well #5	G	R	15 gpm		
Well #6	G	R	8 gpm		
Well #8	G	R	12 gpm		
Well #10	G	S	20 gpm		
Well #11	G	S	150 gpm		

III. WATER USAGE AND METERING

The water production data requested in this section should be available from the monthly "Water System Operation Reports" required by the State or Local Department of Health.

For unmetered systems, please provide your best estimates for water production and/or consumption.

Are all sources of supply (including major interconnections) equipped with master meters? Yes			
What percentage of your system is metered? 100 %		How often are they read? Qtrly	
Number of service connections? 357		Total population served? 1,428	
How many meters are recalibrated and/or replaced each year? 10			
Water Production for calendar year 2018		Water Consumption for calendar year 2018	
Total metered water production :	22,995,000	Total metered water consumption:	22,995,000
Average day production (total/365):	63,000	Average day consumption (total/365):	63,000
Peak day production (largest single day):	128,000	Per capita usage per day (avg. day/pop. served):	44 (gpcd)
<p>What are your future goals and schedule for water system metering? _____</p> <p>Quarterly meter reading and prompt billing with rates that reflect amount of water used.</p> <p>_____</p>			
<u>Recommendations:</u>			
<ul style="list-style-type: none"> * 100% metering of all water system connections, including public buildings. <li style="margin-left: 40px;">* Master meters should be tested and calibrated annually. * Customer meters should be recalibrated or replaced at least once every 15 years or in accordance with an optimum meter replacement schedule developed using the American Water Works Association (AWWA) Manual M6. * Quarterly meter reading and prompt billing with rates that reflect amount of water used. 			

IV. WATER SUPPLY AUDIT

Do you conduct a system water audit at least once each year? Yes.
If yes, please submit a copy of your latest audit in addition to completing the following section.

**** Water Supply Audit for Calendar Year 2018**

Total metered water production (from previous section)	Total	22,995,000	% of Total
Total metered water consumed (from previous section)	subtract	22,995,000	
Authorized unmetered usage	subtract		
e.g. Unmetered public bldgs.	subtract		
Firefighting & training	subtract		
Main flushing	subtract		
Street cleaning	subtract		
Water lost to leaks that have since been repaired	subtract		
TOTAL UNACCOUNTED-FOR WATER	Sub-total		
Unaccounted-for water breakdown	Meter under-registration	subtract	
	Unrepaired leakage	subtract	
	Other:	subtract	
** Water measurement and accounting techniques are available in NYSDEC's January 1989, (re-printed February 1998) Water Conservation Manual.		0	

What are your future goals for water system auditing? _____
At least once each year, a system water audit should be conducted using metered water production and consumption data to determine unaccounted-for water.

Recommendations:

- * At least once each year, a system water audit should be conducted using metered water production and consumption data to determine unaccounted-for water.
- * Quantify all authorized water uses by consumption categories (e.g. residential, industrial, municipal etc.).
- * Keep accurate estimates of authorized unmetered water use (e.g. firefighting, main flushing, etc.).

Name of Applicant: Town of Warwick Wickham Village Water District

WWA No.
For Dept Use

V. LEAK DETECTION AND REPAIR

Do you regularly survey your system for leaks with listening equipment?					Yes	
Total miles of distribution pipe	Percent of system surveyed each year	Miles of pipe surveyed each year	Listening equipment used	Year of last survey	Number of leaks found	Number of leaks repaired
12	100	12	Sounding	2020	0	0
Do you have a regular water system rehabilitation program? <u>No</u> If yes, give details: _____						
What are your future goals for water system leak detection and repair? _____ Fix every detectable leak as soon as possible. _____						
<u>Recommendations:</u>						
* Check at least one third of your water distribution system for leaks each year.						
* Fix every detectable leak as soon as possible.						
* Have an on-going system rehabilitation program.						

VI. WATER USE REDUCTION

Have you distributed information to residential customers on household water saving devices and ways to reduce water use? Yes.

Have you distributed water conservation information to industrial and commercial customers that promotes recycling and reuse? Yes.

Do you have a program to retrofit public buildings with water savings fixtures and encourage the private sector to do the same? Yes.

Do you have lawn sprinkling time restrictions during the summer or periods of peak demand? No.
If yes, please describe: _____

Do you have a plan that takes progressive steps to further reduce outdoor water use during drought conditions with a procedure to assure compliance? No. If yes, please describe:

What are your future goals for reducing water usage? _____
Carry out a public information program that promotes water conservation practices by all categories of water users (e.

Recommendations:

- * Carry out a public information program that promotes water conservation practices by all categories of water users (e.g. residential, commercial, industrial, etc.).
- * Retrofit public buildings with water saving fixtures and encourage the private sector to do the same.
- * Use lawn sprinkling time restrictions (e.g. Odd/even days, morning and evening hours) during the summer and outdoor water use bans during times of drought.
- * Adopt a procedure to be followed in times of drought that calls for a progression of restrictions on water use specifying: who will reduce, how, and by how much, along with actions to be taken to assure compliance.

Name of Applicant Town of Warwick Wickham Village Water District	WWA No. For Dept Use
--	-------------------------

VII. CERTIFICATION OF WATER CONSERVATION PROGRAM:

To be signed by the owner or official of the municipality or corporation operating this water system.

I hereby affirm that the information provided on this form is true to the best of my knowledge and belief. False statements made herein are punishable as a Class A misdemeanor pursuant to Section 210.45 of the Penal Law.		
Date: 08-20-2020	Signature: <i>Matthew McPherson</i>	Title: Operator

DISCUSSION:

Effective January 1, 1989, New York State Environmental Conservation Law (ECL 15-1501) has required that all new applications for a NYSDEC Public Water Supply Permit include a water conservation program. This Water Conservation Program Form (WCPF) is intended to be a guide in completing this requirement.

The WCPF has been set up to cover the following basic elements of a water conservation program: Source Water Inventory, Water Usage and Metering, Water Supply Auditing, Leak Detection/Repair and Water Use Reduction. The recommended actions listed at the bottom of each page represent DEC water conservation policy objectives and should be factored into your program development. Additional water conservation measures such as increasing block water rate structuring, non-residential water use reduction or water efficient landscaping may also play an important role in your system's program and should certainly be considered when applicable.

Water supply permit applicants can consult the NYSDEC publication entitled, "Water Conservation Manual For Development of a Water Conservation Plan", January, 1989 (Re-printed February 1998) for details regarding the development of these water conservation practices. A PDF version of this manual is available on our website at: http://www.dec.ny.gov/docs/permits_ejoperations_pdf/program.pdf Copies can also be obtained through your DEC Regional Offices.

The American Water Works Association (AWWA) is also an excellent source of information regarding water conservation and public water supply systems in general. Information ranging from technical manuals to public education bill stuffers are available from AWWA at reasonable cost by calling 1-800-926-7337.

As a final note, the former "Bureau of Water Resources" has been incorporated into the "Bureau of Water Resource Management" and can now be contacted at (518) 402-8099.

CC: TBD ✓
Eileen ✓
Si Myra ✓

RECEIVED

SEP 01 2020

Town of Warwick
Town Clerk

MJS Engineering & Land Surveying, PC
261 Greenwich Ave.
Goshen, NY 10924
Office: 845-291-8650
Fax: 845-291-8657

RECEIVED
SEP 01 2020
TOWN OF WARWICK
SUPERVISOR'S OFFICE

LETTER OF TRANSMITTAL

TO: Mr. Michael Sweeton, Supervisor
Town of Warwick
P.O. Box 489, 132 Kings Highway
Warwick, NY 10990

Revised Documents for planning board meeting

Date: 31 August 2020	Project No.: 200129
Attention: Michael Sweeton	Project Name: Carasco
Re: Carrasco	
Wickham Village Water District Expansion	
SBL 35-1-8	

WE ARE SENDING YOU: Attached Under separate cover via _____ the following items:

Shop Drawings Prints Plans Samples Specifications

Copy of Letter Change Order _____

COPIES	DATE	# SHEETS	DESCRIPTION
5	08/31/2020	5	Agreement for Easement
5	08/31/2020	16	Revised Engineer's Report Water Withdrawl Permit w attachments

THESE ARE TRANSMITTED AS CHECKED BELOW:

- For approval Approved as submitted Resubmit _____ copies for approval
- For your use Approved as noted Submit _____ copies for distribution
- As requested Returned for corrections Return _____ corrected prints
- For review and comment _____
- FOR BIDS DUE _____, 19____ PRINTS RETURNED AFTER LOAN TO US

REMARKS: **PLEASE DISREGARD PREVIOUS ENGINEER'S REPORT SENT ON 8/27/2020**

COPY TO: _____

SIGNED: _____

AGREEMENT for EASEMENT

THIS AGREEMENT, made the 14th day of February, 2020, between

Randolph G. Specht, having an address of 106 Covered Bridge Road, Warwick, New York, 10990, hereinafter referred to as the "Grantor", and

Edward Carrasco, having an address of 3900 Bailey Avenue, Apt. FD, Bronx, New York 10463, hereinafter referred to as the "Grantee",

WHEREAS Grantor **Randolph G. Specht** is the Owner of a certain parcel of land known by the street address of 338 Kings Highway, Warwick, New York, and further identified as being located at Section 35, Block 1, Lot 9, Warwick, New York, and

WHEREAS Grantee, as of the 14th Day of February 2020, is the Owner of a certain parcel of land known as NSN County Highway 13, Warwick, New York, and further identified as being located at Section 35, Block 1, Lot 8 for the Town of Warwick, New York, being formerly owned by Randolph G. Specht:

WHEREAS the aforementioned parcels are contiguous and adjoining, and have a common boundary line: and

WHEREAS the aforementioned parties are desirous of creating a permanent easement for the purpose of permitting the Grantee and future owners of the parcel described as NSN County Highway 13, Warwick, New York, further described as Section 35, Block 1, Lot 8, his heirs, successors, and assignees to pass over and through the lands located as part of the parcel described as 338 County Highway 13, Warwick, New York, further described as Section 35, Block 1, Lot 9 for the purpose of accessing certain municipal water and sewer lines located adjacent to the aforementioned property of Randolph G. Specht, and running along Prince Street, Warwick, New York, on the West-Southwesterly side of said premises of Randolph G. Specht, for the purposes of providing municipal water and sewer services to the parcel of land identified as Section 35, Block 1, Lot 8; and

WHEREAS the premises having been surveyed for the purpose of establishing and setting out the dimensions of said Easement, and a copy of the survey performed by John A. McGiloin, and a description of said easement having been provided on October 16, 2019, a copy of which survey and Easement description being attached hereto and made a part hereof as Schedule "A", along with a metes-and-bounds description of said easement,

NOW THEREFORE THE PARTIES AGREE AS FOLLOWS:

The GRANTEE shall have an easement for the conduct and placement of certain water and sewer lines and pipes to the Westerly and Southwesterly portion of the premises located adjacent to Prince Street, at or near its intersection with County Highway 13, Warwick, New York, Section 35, Block 1, Lot 9, over and through said parcel; described further as follows:

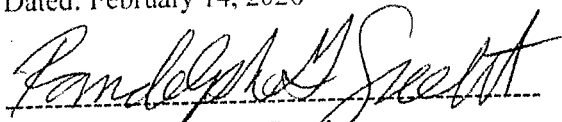
ALL THAT PLOT, piece, or parcel of land, situate, lying and being in the Town of Warwick, County of Orange and State of New York, and being bounded and described as follows:

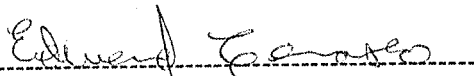
BEGINNING at a point in the northeasterly boundary of Prince Street where the same is intersected by the lands now or formerly of Specht (Liber 14201 page 344), said point being located North 30 degrees 53' 00" West, a distance of 15.00 feet along the northeasterly boundary of Prince Street from where the same intersects the lands now or formerly Lehrer (Liber 11723 page 1504) (Lot No. 39, Filed Map No. 184-99) and running thence along the northeasterly boundary of Prince Street North 30 degrees, 53' 00" West a distance of 30.00 feet to a point; thence through the lands now or formerly Specht (Liber 14201 page 344) North 59 degrees 07' 00" East a distance of 159.86 feet to a point; thence along the lands now or formerly Specht (Liber 14188 page 1164) South 30 degrees 53' 00" East a distance of 30.00 feet to a point; thence through the lands now or formerly of Specht (Liber 14201 page 344) South 59 degrees 07' 00" West a distance of 159.86 feet to the point of Beginning.

Grantee shall restore the aforementioned property of Specht identified as 338 Kings Highway, Warwick, New York and further identified as Section 35, Block 1, Lot 9, to the same or comparable condition as it existed prior to any work or installations made through the use of the easement, or as to any damage to the property caused by the easement throughout its duration. The Grantor agrees not to obstruct or otherwise place limitations on the use of the easement by the Grantee through the duration of the Easement.

This Easement shall inure to the benefit of the respective parties, their heirs, successors, and assigns, and shall constitute an agreement running with the land.

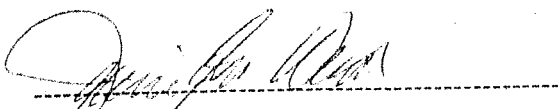
Dated: February 14, 2020


Grantor: Randolph G. Specht


Grantee: Edward Carrasco

State of New York, County of Orange

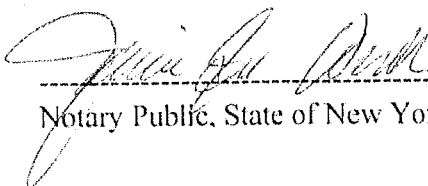
On the 14th Day of February 2020, before me, the undersigned, personally appeared RANDOLPH G. SPECHT, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or the person on behalf of which the individual acted, executed the instrument.


Notary Public, State of New York

JENNIFER M. ...
Notary Public, State of New York
On ...
Commission Expires Sept. 20, 20 21

State of New York, County of Orange

On the 14th Day of February 2020 before me, the undersigned, personally appeared EDWARD CARRASCO personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and that by his signature on the instrument, the individual or the person on behalf of which the individual acted, executed the instrument.



Notary Public, State of New York

JEANINE GALANTE MADISON
Notary Public, State of New York
111 Park Street
Orange, New York, County
Commission Expires Sept. 20, 20 21

Carrasco Easement

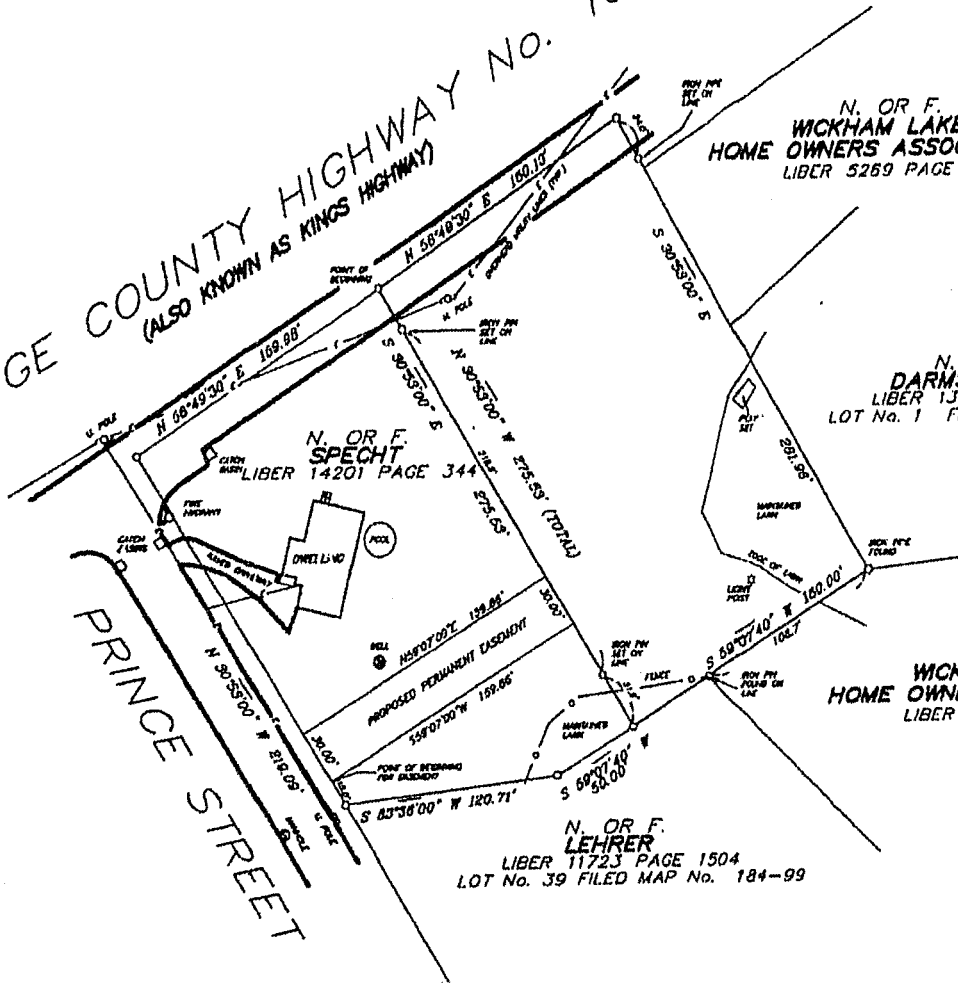
All that plot, piece or parcel of land, situate, lying and being in the Town of Warwick, County of Orange and State of New York and being bounded and described as follows:

Beginning at a point in northeasterly boundary of Prince Street where the same is intersected by the lands now or formerly Specht (liber 14201 page 344), said point being located $N30^{\circ}53'00''W$ a distance of 15.00 feet along the northeasterly boundary of Prince Street from where the same intersects the lands now or formerly Lehrer (liber 11723 page 1504)(Lot No. 39, Filed Map No. 184-99) and running thence along the northeasterly boundary of Prince Street $N30^{\circ}53'00''W$ a distance of 30.00 feet to a point; thence through the lands now or formerly Specht (liber 14201 page 344) $N59^{\circ}07'00''E$ a distance of 159.86 feet to a point; thence along the lands now or formerly Specht (liber 14188 page 1164) $S30^{\circ}53'00''E$ a distance of 30.00 feet to a point; thence through the lands now or formerly Specht (liber 14201 page 344) $S59^{\circ}07'00''W$ a distance of 159.86 feet to the point of beginning.



ORANGE COUNTY HIGHWAY No. 13
 (ALSO KNOWN AS KINGS HIGHWAY)

PRINCE STREET



SURVEY OF PROPERTY
 FOR

EDWARD CARRASCO

TOWN OF WARWICK
 SCALE: 1" = 50'

OCTOBER 16, 2019

ORANGE COUNTY, N.Y.
 AREA=1.024±ACRES

I HEREBY CERTIFY TO THE PARTIES LISTED BELOW THAT THIS MAP IS BASED ON AN ACTUAL FIELD SURVEY COMPLETED ON OCTOBER 16, 2019.

EDWARD CARRASCO
 NATIONAL GRANITE TITLE INSURANCE INC.
 MAD-Hudson Valley Federal Credit Union, ITS SUCCESSORS AND/OR
 ASSIGNS AS THEIR INTEREST MAY APPEAR, ONLY IN CONNECTION WITH
 THE CARRASCO MORTGAGE DATED OCTOBER-NOVEMBER 2018.

MAP NOTES:

1. TAX MAP DESIGNATION: SECTION 35, BLOCK 1, LOT 6.
2. DEED REFERENCE: LIBER 14188, PAGE 1164.
3. UNLESS ILLUSTRATED AND NOTED BY POINT OF REFERENCE UNDERGROUND IMPROVEMENTS OR ENCROACHMENTS, IF ANY, ARE NOT SHOWN HEREON.
4. SURVEY SUBJECT TO THE FINDINGS OF AN UP TO DATE ABSTRACT OF TITLE.

JANUARY 27, 2020: ADD PROPOSED EASEMENT
 JANUARY 15, 2020: SURVEY NEIGHBORS PROPERTY
 JOHN A. MCGLOIN, PROFESSIONAL LAND SURVEYOR
 32 COLONIAL AVENUE, WARWICK, NEW YORK 10990
 (845) 864-1242

FILE No. 16-3011

COPIES OF THIS SURVEY NOT BEARING THE EMBOSSED SEAL OF THE
 LAND SURVEYOR SHALL NOT BE VALID. GUARANTEES BY CLERICALS
 ARE NOT TRANSFERABLE TO APPROVAL, RETENTION OR SUBSEQUENT
 OWNERS.
 UNAUTHORIZED ALTERATION OF THIS DOCUMENT, IN ANY WAY, CONSTITUTES
 A VIOLATION OF THE NEW YORK STATE EDUCATION LAW, SECTION 1790,
 9-B-SUBSECTION 1.

JOHN A. MCGLOIN, N.Y. LIC. #49889
 PROFESSIONAL LAND SURVEYOR
 32 COLONIAL AVENUE
 WARWICK, NEW YORK 10990

TOWN OF WARWICK

DEPARTMENT OF POLICE

132 KINGS HIGHWAY
WARWICK N.Y. 10990
(845) 986-5000 FAX (845) 986-5020

THOMAS F. MCGOVERN, JR. - N.A. 199
CHIEF OF POLICE
WPDCHIEF@WARWICK.NET

01 September 2020

RECEIVED

SEP 02 2020

Town of Warwick
Town Clerk

MEMO

To: Supervisor Sweeton, Town Board, Ana Kanz
From: Chief T. McGovern
Re: Fill vacant p/t dispatch position



Please accept this memo as my recommendation to fill a vacant part-time dispatch position created by the resignation of Bernadette Calabro, with John McAndrews.

Mr. McAndrews has prior experience as a member of the Warwick Police Department as a part time police officer in 2007 and 2008. He resigned for a different job. Prior to employment in 2007, he retired from the NYPD as a homicide Detective. He has good availability and his training period should be short. His effective start date should be Saturday, 12 September 2020.

His mailing address is:

37 Westbrook Road
Newburgh, N.Y. 12550

Please contact me if there are any questions or concerns.

X

Budget Transfer

Warwick Town Clerk

From: Warwick Town Comptroller
Sent: Thursday, September 03, 2020 12:01 PM
To: Warwick Town Clerk; Michael Sweeton
Subject: BUDGET TRANSFER REQUEST

Eileen/ Mike,
Please include in your agenda for the September 10th board meeting the following budget transfer request:
Transfer FROM, A00.00.1680.454, Central Data Processing- Prof. Fees \$2,000.00 TO A00.00.1680.434, Central Data Processing-Maintenance Contract.

Thanks,
Ana Kanz
Comptroller
Town of Warwick
(845) 986-1120 x3



RECEIVED
SEP 03 2020
Town of Warwick
Town Clerk

X



ORANGE COUNTY CLERK'S OFFICE

255 MAIN STREET GOSHEN, NEW YORK 10924
845- 291- 2690 FAX: 845- 378-2368

COUNTY CLERK ANNIE RABBITT

KELLY ESKEW
DEPUTY COUNTY CLERK

PATRICIA MCMULLEN
DEPUTY COUNTY CLERK, DMV

WWW.ORANGECOUNTYGOV.COM/COUNTYCLERK

RECEIVED
SEP 03 2020
Town of Warwick
Town Clerk

8/18/2020

Dear City, Town and Village Clerks,

County Clerk Annie Rabbitt, invites you to participate in supporting LiveOnNY, the organ donor network for the tri-state area. This year during the week of October 5-9th we will be hosting our Organ Donor Enrollment Week. This years event will be virtual and LiveOnNY will provide a unique link to track our progress. The most recent updated stats show there are 160 Orange County Residents waiting for organs on the transplant list.

We will be in touch as the week gets closer, and thank you in advance for any time and effort you contribute to get as many people registered to be donors as possible. Because we are virtual only, it will be much harder to get people enrolled.

For more information or if you have any questions, please contact me at (845) 291-3291 or jpearson@orangecountygov.com.

Thank you in advance,

Jenna Pearson
Orange County Clerk's Office

X

Drive in

Warwick Town Clerk

From: Samantha Cottrell <sacottrell27@gmail.com>
Sent: Friday, August 28, 2020 4:10 PM
To: Warwick Town Clerk
Subject: Warwick Drive-in

Hi Eileen,

Thank you for calling me back regarding the refund for Police on 8/26/20 which was cancelled.

I, Samantha Cottrell, am requesting a refund of \$1680 which was paid from the Warwick Drive-in for Police detail for an event on 8/26/20 which was cancelled.

Thank you for your assistance. I can pick it up when it's ready or it can be mailed to:

Beth Wilson
C/O Warwick Drive-in
116 Langlitz Road
Westtown, NY 10998

RECEIVED
AUG 31 2020
Town of Warwick
Town Clerk

Thanks again,

Samantha
Sent from my iPhone

X

Prepared By:
Town Of Warwick
132 Kings Highway
Warwick, NY 10990

Permit #: SP-17
Date of Event: 9/19/20
Hours of Event:
From: 9am
To: 3pm

Special Event Permit

***Applicants are required to meet with Town Board members to discuss details of Special Event before Town can grant approval.**

Chapter 115. Public Assemblies and Entertainment
Article II. Conditions Pertaining to Temporary Outdoor Public Gatherings. § 115-10 Permit fee.
The applicant shall pay to the Town at the time the application is submitted a fee of \$25 per day for each day of operation.

To: Town Board
Town of Warwick
Warwick, NY 10990

Application is hereby made for a Special Event Permit for access to road(s) in the Town of Warwick.

A. Applicant: Warwick Drive-in

Telephone #: 845-597-8123

Evening #: _____

Emergency #: _____

B. Address: 5 Warwick Tpke.

C. Name of Road(s) (Attach map of Route):

D. Nature and Purpose of Permit:
Car Show w/ Movie - 33% Capacity &
no spectators



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER G K B Insurance Agency LLC 13-13 River Road - PO BOX 1007		CONTACT NAME: Lawrence Kurnath PHONE (A/C, No., Ext): (201) 791-7707 E-MAIL ADDRESS: gkbkurn@gmail.com		FAX (A/C, No.): (201) 791-3445	
FAIR LAWN NJ 07410-8007		INSURER(S) AFFORDING COVERAGE			
INSURED Casey Family Theaters Inc. D/B/A Warwick Drive-In 5 Warwick Turnpike Warwick NEW 10990		INSURER A: SCOTTSDALE INSURANCE CO		NAIC #	
		INSURER B: Wesco Insurance Co.			
		INSURER C: NY State Insurance Fund			
		INSURER D:			
		INSURER E:			
		INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENTL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPS2900560	07/14/2020	07/14/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	KWC1166857	05/23/2020	05/23/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
C	NY State Disability			DBL7097372	06/23/2020	06/23/2021	Statutory

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Drive In Movie Theater.

CERTIFICATE HOLDER Town of Warwick 132 Kings Highway Warwick, NY 10990	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Lawrence Kurnath, Managing Member
--	---

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NOVEMBER 3, 2020 GENERAL ELECTION EARLY VOTING DATES & SITES

Sat.	Oct. 24:	12 PM - 5 PM	Thu.	Oct. 29:	7 AM - 3 PM
Sun.	Oct. 25:	10 AM - 3 PM	Fri.	Oct. 30:	12 PM - 8 PM
Mon.	Oct. 26:	12 PM - 8 PM	Sat.	Oct. 31:	10 AM - 3 PM
Tue.	Oct. 27:	7 AM - 3 PM	Sun.	Nov. 1:	10 AM - 3 PM
Wed.	Oct. 28:	12 PM - 8 PM			

If you live in Orange County, you may vote early at any of these locations listed below:

City of Newburgh Activity Center

401 Washington St, Newburgh

Cornwall Ambulance Building

1 Clinton St, Cornwall, NY

Warwick Town Hall

132 Kings Highway, Warwick, NY

Middletown Senior Center (Mulberry House)

62-70 West Main St, Middletown, NY

Village of Montgomery Senior Center

36 Bridge St, Montgomery, NY

Delaware Engine Co #2

22 Hammond St, Port Jervis

Monroe Town Hall

1465 Orange Turnpike, Monroe, NY

X

Warwick Town Clerk

From: Greenwood Lake Commission <1616gwlc@gmail.com>
Sent: Monday, August 24, 2020 4:03 PM
Subject: Draw-down

The Greenwood Lake Commission is officially notifying the residents and businesses around Greenwood Lake, as well as the public, that the 2020/2021 Lake drawdown is officially postponed until the fall of 2021/ 2022. This of course will be based on weather conditions and any other issues that could affect a decision to go forward with a drawdown at that time.

The Commission apologizes for the delay, as we have been waiting to hear from the NJDEP, only recently found out that it will be the Commission's decision to make. The NJDEP will not consider an action on its own without support of the Greenwood Lake Commission. After holding two public hearings, as well as additional discussions at three monthly Commission meetings, at which time, the Commissioners could not meet the required number of votes to continue or cancel the drawdown. This being the case, the drawdown is postponed until next year, pending scheduled public hearings to be held next January in New Jersey and February in New York.

The Commission was just informed, the NJDEP's evaluating the environmental benefits and impacts of conducting drawdowns across the state. The NJDEP is evaluating a wide range of factors regarding the impact of drawdowns, such as, water quality, from an ecological standpoint, HABS and other harmful bacteria/ toxins affecting water quality.

As the Commission receives more information regarding drawdowns, we will make that information known to everyone.

Thank you for your patience and understanding.

Thank you

Paul

Paul M. Zarrillo
Co-Chair, New Jersey
Greenwood Lake Commission
Box 93
Hewitt, N J, 07421
pzarrillo@gwlc.org
www.gwlc.org

973 506 7800 O
917 597 3423 C

REC
AUG 26 2020
Town of Warwick
Town Clerk

X

TOWN OF WARWICK

DEPARTMENT OF POLICE

132 KINGS HIGHWAY
WARWICK N.Y. 10990
(845) 986-5000

THOMAS F. MCGOVERN, JR. N.A.
CHIEF OF POLICE

RECEIVED

AUG 17 2020

Town of Warwick
Town Clerk

11th August 2020

MEMO

To: Supervisor Michael Sweeton, Town Board
From: Chief Thomas F. McGovern, Jr. 
Re: Budget Deposit

Please accept this check from the Town of Woodbury for Officer Cossentino, in the amount of 372.15 for working at the Woodbury Commons and deposit into the Police fulltime overtime line.

If you have any questions, do not hesitate to contact me.

Thank you.

cc: Ana Kanz & Eileen Astorino

TM/km

Warwick Town Clerk

From: Canfield, Courtney <ccanfield@orangecountygov.com>
Sent: Thursday, August 20, 2020 7:40 PM
To: ddecker@bloominggrove-ny.gov; lzappala@thetownofchester.org;
townclerk@cornwallny.gov; townclerk@townofcrawford.org; flostc@aol.com;
pgersbeck@townofgoshen.org; clerk@greenvilleny.org;
townofhamptonburgh@hvc.rr.com; jpatterson@highlands-ny.gov;
jnaumchik@middletown-ny.com; minisinktownclerk@gmail.com;
Maryellen@monroeny.org; tstickles@townofmontgomery.com;
clerk@townofmounthope.org; kallegra@newwindsor-ny.gov; lvitek@cityofnewburgh-
ny.gov; Town-clerk@townofnewburgh.org; gskjkj@gmail.com;
robinwaizenegger@portjervisny.gov; townclerk@tuxedogov.org;
townclerk@townofwallkill.com; Warwick Town Clerk; ksherlock10940@yahoo.com;
dpotvin@woodburyny.us
Cc: Vandemark, Louise; Staltare, Bianca
Subject: Press Release - Early Voting and General Election Information
Attachments: GE20 EV SITES AND TIMES FOR SOCIAL MEDIA.pub; PRESS RELEASE - Early Voting
2020.doc

Dear Town and City Clerks,

We wanted to share a press release Commissioner Vandemark and I prepared regarding the General Election.

Please be advised we have changed our Plan for early voting. Any voter will now have ability to vote at any of our seven sites in Orange County. During our last 2 voting events -voters were only able to vote at their designated sites regionally in our County.

Let us know if you have any questions.

RECEIVED

AUG 21 2020

Town of Warwick
Town Clerk

Courtney Canfield Greene

Commissioner of Elections

Orange County Board of Elections

75 Webster Ave, PO Box 30

Goshen, NY 10924

Office Line: (845) 360-6507

Email: ccanfield@orangecountygov.com



Like us on Facebook!

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Orange County Board of Elections

75 Webster Ave, PO Box 30

Goshen, NY 10924

Office (845) 360-6500

Fax (845) 291-2437

Toll Free 888-879-7655

www.orangecountygov.com/elections

elections@orangecountygov.com

Louise B. Vandemark

Commissioner

Courtney Canfield Greene

Commissioner

8/19/2020

PRESS RELEASE

for immediate publication

The Commissioners of Elections would like to inform voters that Election Day will take place on Tuesday, November 3, 2020 and poll sites throughout the County will be open 6am to 9pm.

Orange County will be participating in Early Voting for the 2020 General Election. Voters will have the ability to exercise their right to vote during a nine-day period before Election Day at any of the seven locations throughout the County. The following sites will be open to process any registered voter in Orange County: City of Newburgh Activity Center, 401 Washington Street in the City of Newburgh, Cornwall Ambulance Building, 1 Clinton Street in the Town of Cornwall, Middletown Senior Center, 62-70 West Main Street in the City of Middletown, Warwick Town Hall, 132 Kings Highway in Warwick, Village of Montgomery Senior Center, 36 Bridge Street in Montgomery, Delaware Engine Company #2, 22 Hammond Street in the City of Port Jervis, and Monroe Town Hall, 1465 Orange Turnpike in Monroe.

Early Voting will be conducted daily at the seven locations during the following dates and times: Saturday, October 24 from 12:00 a.m. – 5:00 p.m., Sunday, October 25 from 10:00 a.m. – 3:00 p.m., Monday, October 26, from Noon – 8:00 p.m., Tuesday, October 27, from 7:00 a.m. – 3:00 p.m., Wednesday, October 28, from Noon – 8:00 p.m., Thursday, October 29, from 7:00 a.m. – 3:00 p.m., Friday, October 30, from Noon – 8:00 p.m., Saturday, October 31 from 10:00 p.m. – 3:00 p.m., Sunday, November 1 from 10:00 a.m. - 3:00 p.m.

Dates to remember for the General Election: The last day to register to vote is Friday, October 9, 2020. Last day to apply for an absentee ballot by mail is Tuesday, October 27, 2020 and deadline to apply for an absentee ballot in person at the Board of Elections is Monday, November 2, 2020. Last day to return and postmark the ballot to the Board of Elections is Tuesday, November 3, 2020.

For additional information please contact the Orange County Board of Elections at (845) 360-6500. Email the Board of Elections at: elections@orangecountygov.com. Visit our website at: www.orangecountygov.com/elections.

NOVEMBER 3, 2020 GENERAL ELECTION EARLY VOTING DATES & SITES

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Cornwall Ambulance Building

1 Clinton St, Cornwall, NY

Warwick Town Hall

132 Kings Highway, Warwick, NY

Middletown Senior Center (Mulberry House)

62-70 West Main St, Middletown, NY

Village of Montgomery Senior Center

36 Bridge St, Montgomery, NY

Delaware Engine Co #2

22 Hammond St, Port Jervis

Monroe Town Hall

1465 Orange Turnpike, Monroe, NY

cc
T/Clerk ✓
Ana ✓
TBD ✓



TOWN OF WARWICK
DEPARTMENT OF POLICE
132 KINGS HIGHWAY
WARWICK, NEW YORK 10990
(845) 986-5000
(845) 986-5985

Thomas F. McGovern, Jr., N.A.
Chief of Police

ORIGINAL

RECEIVED

AUG 24 2020

Town of Warwick
Town Clerk

To: Supervisor M. Sweeton
From: Sgt. James Barnett
Date: August 20, 2020
RE: Retirement

It is with a heavy heart that I must advise you that I intend to retire from full time service as a Police Sergeant for the Town of Warwick. My retirement date will be September 25, 2020.

I have proudly served as a Police Officer for over the past 20 years. I was blessed to serve the Town of Warwick as Police Sergeant for the past 12 years. I appreciate the leadership for affording me the opportunities to be part of this great police department and the confidence they had in me during my tenure.

I would like to express the gratitude, appreciation, and respect I have for the members of the police department, town board, and the Warwick community.

Finally, I would like to wish all my colleagues a successful future. It has been an honor to serve with you over my career.

Sincerely,

James R. Barnett, Jr.
Sergeant

Cc: Chief Thomas McGovern

RECEIVED
AUG 20 2020
TOWN OF WARWICK
SUPERVISOR'S OFFICE

X

Warwick Town Clerk

From: Manzi, Drew @ Saddle Brook <Drew.Manzi@cbre.com>
Sent: Thursday, August 27, 2020 10:51 AM
To: Warwick Town Clerk
Subject: Re: Assessment Board

Good morning. Yes I would like to be reappointed. I apologize for not getting back to you sooner.

Get [Outlook for iOS](#)

From: Warwick Town Clerk <clerk@townofwarwick.org>
Sent: Thursday, August 27, 2020 10:36:12 AM
To: Manzi, Drew @ Saddle Brook <Drew.Manzi@cbre.com>
Subject: Assessment Board

RECEIVED
AUG 27 2020
Town of Warwick
Town Clerk

External

Hello,
It has come to my attention that your appointment to the Assessment Board of Review is going to expire on September 30, 2020. Please let me know by responding to this email if you would like to be re-appointed for another term. Thank you.

Eileen M Astorino
Town Clerk/Registrar
132 Kings Highway
Warwick, NY 10990
845-986-1124 ext. 246
Town of Warwick



Prepared By:
Town Of Warwick
132 Kings Highway
Warwick, NY 10990

Permit #: SP-15
Date of Event: 9-13-2020
Hours of Event:
From: 7 am
To: 6 pm

Special Event Permit

PAID
Cash

Chapter 115. Public Assemblies and Entertainment
Article II. Conditions Pertaining to Temporary Outdoor Public Gatherings. § 115-10 Permit fee.
The applicant shall pay to the Town at the time the application is submitted a fee of \$25 per day for each day of operation.

To: Town Board
Town of Warwick
Warwick, NY 10990

Application is hereby made for a Special Event Permit for access to road(s) in the Town of Warwick.

- A. Applicant: Bear Mountain Chapter of the Antique Motorcycle Club of America
Telephone #: 914-523-3531
Evening #: SAME
Emergency #: SAME
DREW BAGGIO
34 EAST RIDGE ROAD
WARWICK NY
- B. Address: 34 East Ridge Rd
WARWICK NY
- C. Name of Road(s) (Attach map of Route):
P.L.A.V 16 Legion Road
Pine Island NY 10969
- D. Nature and Purpose of Permit:
MOTORCYCLE FLEA MARKET

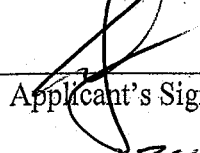
If Permit is granted; I hereby agree to conform to all the conditions and restrictions forming a part of this Permit and to conform to all local ordinances, if any, and to conform to the provisions as set forth in the M.U.T.C.D. (Manual of Uniform Traffic Control Devices).

Applicant's Signature

Title

Date

Address

 President 8-18-2020
34 East Ridge Rd Warwick NY

Conditions and Restrictions

1. This Permit shall not be assigned or transferred except with the written consent of the Town Board.
2. Notice shall be given by said applicant at least 48 hours prior to a Regular Meeting of the Town Board held on the 2nd or 4th Thursday of each month.
3. The Applicant hereby agrees to indemnify and save harmless the Town of Warwick from all suits, actions or damages of every kind whatsoever which may arise from or on account of the event under this Permit. General Liability Insurance for the protection of the Applicant and the Town of Warwick will be maintained in such an amount and in such company and in such case as the Town Board may require. Be sure to attach a Certificate of Insurance naming the Town of Warwick, 132 Kings Highway, Warwick, NY 10990 as additional insured.
4. The Town Board reserves the right to revoke or cancel this Permit at any time should the Applicant fail to comply with the terms and conditions herein prescribed.
5. Applicant's approved copy of this Permit shall be in possession of the parties actually involved.
6. This Permit application is subject to such other consents as are required by Law.
7. Arrangements shall be made with the Town of Warwick Police Chief to provide, during the period of such Special Event, for the handling of pedestrian and motor vehicle traffic, the re-routing of traffic, caring for emergencies and other related needs.
8. Applicant will be charged a fee for police personal services (payroll/labor) if additional police officers are required at this event. Additional personnel and amount to be determined by the Police Chief.

**AGREEMENT
FOR
POLICE SERVICES**

This agreement dated _____, between, _____
_____ with offices at _____
and the Town of Warwick, a New York Municipality, with offices at 132 Kings Highway, Warwick,
NY 10990, (Town) for services to be provided to _____
by the Town.

Whereas, _____ desires to have the
Town provide specific police services to _____ at
the _____, and;

Whereas, The Town is willing and able to provide such services as outlined below at a
cost set forth below, _____ and the Town hereby agree as follows:

1. The Town will provide police presence in the form of up to one police cruiser and officer up to _____ as requested. The officer(s) provided will be regular Town of Warwick Police officers assigned at the discretion of the Town of Warwick Police Chief or his designated agent.

2. The Town hereby certifies that it maintains General Liability insurance including law enforcement activities in a base amount of \$1,000,000 together with an umbrella policy for \$10,000,000 for all underlying occurrences. The Town also maintains the statutory Workmen's Compensation insurance as required by New York State. Copies of said policies shall be made available to _____ upon request.

3. It is further understood and agreed by and between the parties hereto that the Town shall only be required to make its best efforts to provide the manpower and equipment as noted above. The parties recognize that there may be emergency or other circumstances under which the officers or equipment assigned to the _____ details may be required for public safety to be positioned elsewhere. Such reassignment shall not be regarded as a breach of this contract if such should occur.

4. The period of time covered by this agreement shall run from _____ until _____, unless extended by mutual agreement of the parties hereto.

5. The cost to _____ for the above services shall be as follows:

a. A charge of \$120.00/hour/officer will be due and payable prior to filming/Special Event.

$$\frac{\text{# of Police}}{\text{Total}} \times \$120.00 = \frac{\text{# of Hours}}{\text{Total Police}} =$$

b. In addition, a charge of \$20.00/hour for each car assigned shall be computed and billed to compensate for wear and tear, fuel, etc.

$$\frac{\text{# of Cars}}{\text{Total}} \times \$20.00 = \frac{\text{# of Hours}}{\text{Total Cars}} =$$

c. Cost of miscellaneous safety equipment deemed necessary or desirable by the Town shall be billed to _____ at a cost basis. Such items might include but not necessarily be limited to flares, cones, etc.

$$\frac{\text{Total Police}}{\text{Total Cars}} + \frac{\text{Miscellaneous}}{\text{Total Amount Due}} =$$

6. If the final cost exceeds the total amount due, the applicant will be responsible for any additional costs which will be reflected on a final bill.

Bear Mountain Chapter of the Antique Motorcycle Club of America
Applicant's Name (PRINT)

[Signature]
Applicant's Signature

Town of Warwick

By: _____
Thomas McGovern,
Chief of Police

By: _____
Michael P. Sweeton,
Town Supervisor



CERTIFICATE OF LIABILITY INSURANCE

OP ID:
DATE (MM/DD/YYYY)
03/15/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED	E-MAIL ADDRESS:	
	PRODUCER CUSTOMER ID:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	X			09/01/10	09/01/11	EACH OCCURRENCE	\$ 1,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 5
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000
	<input type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC				GENERAL AGGREGATE	\$ 2,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG	\$ 2,000
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE	\$
	DEDUCTIBLE							\$
	RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

Example

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Certificate Holder is included as Additional Insured:

CERTIFICATE HOLDER	CANCELLATION
WARWI-1	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
Town of Warwick 132 Kings Highway Warwick, NY 10990	AUTHORIZED REPRESENTATIVE

