

NOTICE TO BIDDERS

PLEASE TAKE NOTICE that the Town of Warwick is accepting Bids for the delivery of liquid fuels including LP Gas, #2 Fuel Oil, Diesel Fuel, and Gasoline at locations as follows:

Inspection of delivery locations will be held on Tuesday, March 19, 2024 at 8:30 a.m.

ALL SEALED BIDS shall be received by the Office of the Town Clerk by April 10, 2024 by 9:00 a.m., at which time bids will be opened and read aloud. Service will be expected to begin immediately upon acceptance by the Town of the lowest responsible bidder and will be renewed annually.

Bidders shall use BID FORM (Attachment 1) using the weekly posted price, respectively, at Selkirk, New York for LP Gas, Newburgh, New York for #2 Fuel Oil, Newburgh, New York for Diesel Fuel, and Newburgh, New York for Gasoline updated weekly on Friday for the following week of fuel deliveries Sunday through Saturday, plus a fixed margin per gallon. Bidders will be responsible for the installation and maintenance of equipment necessary to service delivery locations. Liquidated Damages in the amount of \$100 per occurrence will be assessed for service failure including but not be limited to failure to deliver (out-of-fuel) and equipment failure. Delivery locations are listed on Attachment 2.

Bids must be accompanied by a bid bond or certified check of the Bidder (5% of Total Bid Amount), a list of Bidder's available equipment and labor force, references regarding work of similar scope, financial statement, along with proof of insurance (Worker's Compensation and Liability Insurance).

The Town of Warwick reserves the right to reject any and all Bids and to award work to any contractor proving capable and ready to perform the work. The Town also reserves the right to award all or any part of this work, or to cancel the Request for Bids in its entirety.

For Further information, please call 845-986-1120, extension 241.

**BY ORDER OF THE
TOWN OF WARWICK
Eileen Astorino/Town Clerk
March 13, 2024**

ATTACHMENT 1

BID FORM

LP Gas - Posting Price: Selkirk, New York

Mountain Lakes Park
Approximate Annual Volume: 7,318 gallons

Bid: Selkirk Posted Price + \$ _____ per gallon

#2 Fuel Oil - Posting: Newburgh, New York

Mountain Lakes Park, Wickham Woodlands, Warwick Town Park
Approximate Annual Volume: 10,728 Gallons

Bid: Newburgh Posted Price + \$ _____ per gallon

Diesel - Posting: Newburgh, New York

Warwick Town Park
Approximate Annual Volume: 646 Gallons

Bid: Newburgh Posted Price + \$ _____ per gallon

Town of Warwick Department of Public Works
Approximate Annual Volume: 53,000 Gallons

Bid: Newburgh Posted Price + \$ _____ per gallon

Gasoline - Posting: Newburgh, New York
Warwick Town Park
Approximate Annual Volume: 1,110, gallons

Bid: Newburgh Posted Price + \$ _____ per gallon

Town of Warwick Police Department
Approximate Annual Volume: 38,000 Gallons

Bid: Newburgh Posted Price + \$ _____ per gallon

ATTACHMENT 2

LP Gas

Mountain Lakes Park
46 Bowen Road
Warwick, New York 10990

#2 Fuel Oil

Mountain Lakes Park
46 Bowen Road
Warwick, New York 10990

Warwick Town Park
117 Union Corners Road
Warwick, New York 10990

Wickham Woodlands Park Manor House
Kings Highway
Warwick, New York 10990

Diesel Fuel

Town of Warwick Department of Public Works
132 Kings Highway
Warwick, New York 10990

Warwick Town Park
117 Union Corners Road
Warwick, New York 10990

Gasoline

Town of Warwick Department of Public Works
132 Kings Highway
Warwick, New York 10990

Warwick Town Park
117 Union Corners Road
Warwick, New York 10990

Delivery Fee (if any): \$ _____/delivery

Regulatory Fee (if any) \$ _____/delivery

Any other fees (if any) _____

