

**REVOCATION HEARING**

**February 22, 2024**

**7:15 pm**

**REVOCATION HEARING: 5 PEACH TREE LANE, WARWICK NY**

**PUBLIC HEARING**

**February 22, 2024**

**7:15pm**

**PUBLIC HEARING: INTRODUCTORY LOCAL LAW NO. 2 OF 2024 AMENDING  
CHAPTER 164-53 - ADD ALTERNATE MEMBER TO THE ZONING BOARD OF APPEALS**

**AGENDA**

**TOWN BOARD MEETING**

**February 22, 2024**

**7:30pm**

**REGULAR MEETING**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENTATIONS:**

**CORRESPONDENCE:** (see addendum #1)

**BOARD'S DISCUSSION ON CORRESPONDENCE**

**VISITING ELECTED OFFICIALS**

**DEPARTMENT OF PUBLIC WORKS REPORT** (see addendum #2)

**PARKS DEPARTMENT** (see addendum #3)

**ENVIRONMENTAL CONSULTANTS REPORT** (see addendum #4)

**TOWN BOARD REPORTS:**

- **COUNCILMAN DE ANGELO**
- **COUNCILMAN KOWAL**
- **COUNCILMAN MATTINGLY**
- **COUNCILMAN SHUBACK**
- **ATTORNEY**
- **TOWN CLERK** (see addendum #5)
- **SUPERVISOR**

**PRIVILEGE OF THE FLOOR (AGENDA ITEMS)**

## **RESOLUTIONS:**

### **1. ADOPT LOCAL LAW NO. 2 OF 2024**

Motion to adopt a resolution adopting Local Law No. 2 of 2024 entitled “Amend Chapter 164-53 to add an Alternate Member to the Zoning Board of Appeals”.

### **2. NOTIFY NEW YORK STATE OFFICE OF COURT ADMINISTRATION - JUSTICE COURT AUDIT**

Motion to adopt a resolution to notify the NYS Office of Court Administration that on February 7, 2024 the Town of Warwick’s Comptroller in conjunction with the Towns Audit Committee audited the Justice Court records and dockets as required by Section 2019-a of the Uniformed Justice Court Act for the 2023 calendar year and found these records were all in good order.

### **3. APPOINT PART-TIME GROUNDSKEEPER**

Motion to adopt a resolution to appoint Sean Walter as a part-time groundskeeper effective February 23, 2024 at a rate of pay of \$20.00 per hour.

### **4. APPROVE SPECIAL EVENT – 5K FUNDRAISER TO BENEFIT MENTAL HEALTH**

Motion to adopt a resolution granting approval to Alyssa Gau to host a 5K Fundraiser Special Event on June 1, 2024 at Covered Bridge Road, DeKay Rd. and Millers Ln. to spread awareness about Mental Health. Certificate of Liability is on file in the Clerk’s office.

### **5. REFUND RENTAL FEE MOUNTAIN LAKE PARK – CHRIST CHURCH**

Motion to adopt a resolution to refund \$420.00 back to Christ Church for a canceled rental at Mountain Lake Park due to inclement weather.

### **6. RE-APPOINT SHADE TREE COMMISSION MEMBER KAREN EMMERICH**

Motion to adopt a resolution to re-appoint Karen Emmerich as a member of the Shade Tree Commission for a (3) three-year term to expire March 31, 2027.

### **7. SPECIAL EVENT PERMIT – FRIENDS OF THE HATHORN HOUSE**

Motion to adopt a resolution granting approval to the Friends of the Hathorn House to close Hathorn Road from the westerly bound cemetery (Moore House Property) to the Corner of Ct. Rt 1 on May 21, 2023 from 2:00pm to 6:00pm for the purpose of hosting a Special Educational Living History Event for “Founders’ Day. Application and Certificate of Insurance are on file in the Clerk’s office.

### **8. REQUEST TO SERVE ALCOHOL – CAROLYN GRAHAM**

Motion to adopt a resolution granting permission to Carolyn Graham to serve alcohol at the Mountain Lake Park on May 4, 2024. Certificate of Liability and Liquor Liability Insurance is on file in the Clerk's office.

**9. REQUEST TO SERVE ALCOHOL – AGNES BARSZCZ**

Motion to adopt a resolution granting permission to Agnes Barszcz to serve alcohol at the Mountain Lake Park on April 27, 2024. Certificate of Liability and Liquor Liability Insurance is on file in the Clerk's office.

**10. ACCEPT BID PROPOSAL TO REPLACE SENIOR CENTER DOORS**

Motion to adopt a resolution to accept bid proposal from Woglom Construction LLC in an amount not to exceed \$6,650.00 to replace the Town of Warwick Senior Center Doors.

**11. ADOPT MOUNTAIN LAKE PARK POOL 2024 SAFETY PLAN**

Motion to adopt a resolution adopting the 2024 Mountain Lake Park Pool Safety Plan to meet all the Department of Health standards, effective immediately.

**12. ACCEPT RESIGNATION OF PART-TIME POLICE OFFICER- BRIAN J. DONNELLY**

Motion to adopt a resolution accepting the resignation of part-time police officer Brian J. Donnelly effective immediately.

**13. ADOPT PICKLE BALL FEES FOR NON RESIDENTS– MOUNTAIN LAKE PARK**

Motion to adopt the following fee of \$100.00 per person for non-residents to participate 2024 Pickle Ball season at Mountain Lake Park.

**PRIVILEGE OF THE FLOOR (GENERAL)**

**APPROVAL TO PAY ALL AUDITED BILLS:**

**APPROVAL OF MINUTES**

- Regular Meeting- February 8, 2024
- Public Hearing– February 8, 2024 Introductory Local Law No. 1 of 2024 –a Local Law extending Local Law No. 4 of 2023 a six-month moratorium prohibiting the review and approval of clean renewable energy technology businesses devoted to research, education, distribution or

**ADJOURN**

## **CORRESPONDENCE:**

DEIRDRE ELLIS – Clerk’s Office, Township of West Milford. Email dated February 15, 2024 to the Clerk regarding Ordinance 2024-007 ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING CHAPTER 420 LAND USE PROCEDURES AND CHAPTER 500 ZONING TO PERMIT MICROBREWERIES AND SIMILAR ESTABLISHMENTS IN CERTAIN ZONES OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP.

BONNIE KANE – Town Comptroller, Town of Warwick. Letter dated February 14, 2024 to the Town Board regarding the required Justice Audit of the Town of Warwick’s Justice Court financial records and dockets for 2023.

KAREN EMMERICH - Town of Warwick Shade tree Commission Member. Letter dated February 3, 2024 to the Town Board requesting to be reappointed to the Town of Warwick Shade Commission.

PAULA J. O’BRIEN-SOLER – Director, Department of State Consumer Protection. Letter dated January 22, 2024 to all NYS Local Government Leaders regarding Chapter 723 of the Laws of 2023 to updated NY’s laws relating to credit card surcharges effective February 11, 2024 signed by Governor Hochul. The law serves to increase the clarity regarding the cost of credit expenses for businesses and surcharges for consumers.

RAINA ABRAMSON- Village Clerk, Village of Warwick. Legal Notice regarding The General Village Election for the Village of Warwick will be held on Tuesday, March 19, 2024, at the Goodwill Hook & Ladder Co., 25 Church Street Extension, Warwick, NY. The polls will be open from 9:00 a.m. to 9:00 p.m.

BRIAN J. DONNELLY – Police Officer, Town of Warwick. Letter dated February 20, 2024 to the Police Chief notifying the Town of his resignation.

**DEPARTMENT OF PUBLIC WORKS REPORT**

<b><u>WORK BEING DONE</u></b>		<b><u>REASON FOR WORK</u></b>
<b>TREE WORK</b>	<b>Cascade Rd.</b>	<b>Remove trees with O &amp; R</b>
	<b>Ball Rd.</b>	<b>Remove trees with O &amp; R</b>
<b>POT HOLES</b>	<b>Town wide</b>	<b>Fill with cold mix</b>
<b>SNOW PLOWING</b>	<b>Town wide</b>	<b>Plow &amp; sand all roads 2/17/24</b>
<b>VEHICLE MAINT.</b>	<b>As needed</b>	
<b>EMERG. REPAIRS</b>	<b>As needed</b>	
<b>ROAD SIGNS</b>	<b>Town wide</b>	<b>Replace as needed</b>
<b>MAIL BOXES</b>	<b>Town wide</b>	<b>Replace as needed</b>
<b>HAUL MATERIAL</b>	<b>Stockpile</b>	<b>Haul grit to stockpile</b>
<b>WATER DEPT.</b>	<b>Wickham Dr.</b>	<b>Repair water main</b>

## PARKS DEPARTMENT REPORT

Union Corners Park	Open (Bathrooms Closed)	Town
Mountain Lake Park	Pool Closed	Town
Town of Warwick Dog Park	Open	Town
Airport Road Park	Open (Bathrooms Closed)	Town
Cascade Park	Open	Town
Wickham Woodland Park	Open	Town
Wickham Passive Boat Launch	Closed	Town
Pine Island Park	Open (Bathrooms Closed)	Town
Thomas P. Morahan Waterfront Park	Beach Closed	Village of GWL
Ben Winstanley Park	Open	Village of GWL
Village of GWL Dog Park	Open	Village of GWL

### Mountain Lake Park 2024 Spring Pickleball Clinics

**Date/Time:** Session 1: Tuesdays May 7, 14, 21, 28

Beginner 9am-11am & Intermediate 11:15am-1:15pm

**Date/Time:** Session 2: Tuesdays June 4, 11, 18, 25

Beginner 9am-11am & Intermediate 11:15am-1:15pm

**Limit:** 8 minimum to 10 maximum participants

**Instructor:** Ed Bogin, PPR Certified Instructor

**Fee:** \$125.00 per session - Checks made out to "Town of Warwick"

**Where:** Mountain Lake Park Pickleball Courts, 46 Bowen Road, Warwick

**Registration opens on April 1<sup>st</sup> from 2pm to 4pm M-F. Participants must be Town of Warwick residents or have a non-resident permit to play on courts.**

Register in person at Mountain Lake Park Recreation Office 46 Bowen Road. For more information email: [recreationdirector@townofwarwick.org](mailto:recreationdirector@townofwarwick.org)

ENVIRONMENTAL CONSULTANTS REPORT

Town of Warwick Sewer District #1,  
Sewer Flow Readings  
January, 2024

Warwick Tech Park	476,460 gallons	5.3%
Wickham Village	6,416,603 gallons	71.4%
Kings Estates	2,095,497 gallons	23.3%
Total District Flow	8,988,560 gallons	
Average Daily Flow	289,953 gallons	

The Fairgrounds Sewer District #2

Total flow	146,389 gallons
Average Flow	4,722 gallons

TOWN CLERK REPORT

**\*Bid Proposal to replace Town of Warwick Senior Center Double Doors**

**1. Woglam Construction LLC**  
829 County Rt. 1 Suite 4  
Pine Island, NY 10969  
**Bid Proposal: \$6,650.00**

**2. Canevari Construction Inc.**  
P.O. Box 8742  
Warwick, NY 10990  
**Bid Proposal: \$10,853.46**

**3. JK Development Corp**  
P.O. Box 233  
Sugar Loaf, NY 10981  
**Bid Proposal: No Submittal**

TENTATIVE



TENTATIVE

## Warwick Town Clerk

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**From:** Samantha Walter  
**Sent:** Friday, February 16, 2024 11:29 AM  
**To:** Warwick Town Clerk  
**Cc:** Town of Warwick Supervisor  
**Subject:** Updated Pool Safety Plan  
**Attachments:** Mountain Lake Park Pool Safety Plan 2024.pdf

Hi Eileen,

Attached is the updated pool safety plan. Jesse asked me to send it to you to put on board meeting agenda for approval. I did make some changes to meet all the DOH standards and codes.

Changes/Up-Dates Include:

- Pool #1 Lifeguard Stand Position moved in order to reach victim within 20 seconds. Based on Lifeguard drills from last summer.
- Minimum numbers of Lifeguards changed from 4 guards to 2 guards. This is a minimum which would be the case if we had only 1 pool open. Best practice is 4 lifeguards for 2 pools.
- Designation of pool water testing to the Head Lifeguard.
- Addition to safety plan of proper storage and handling of pool chemicals.
- Addition to safety plan of method of controlling bather numbers.

Thank you,

Sam Walter

Recreation Director

Town of Warwick

[RecreationDirector@TownOfWarwick.org](mailto:RecreationDirector@TownOfWarwick.org)

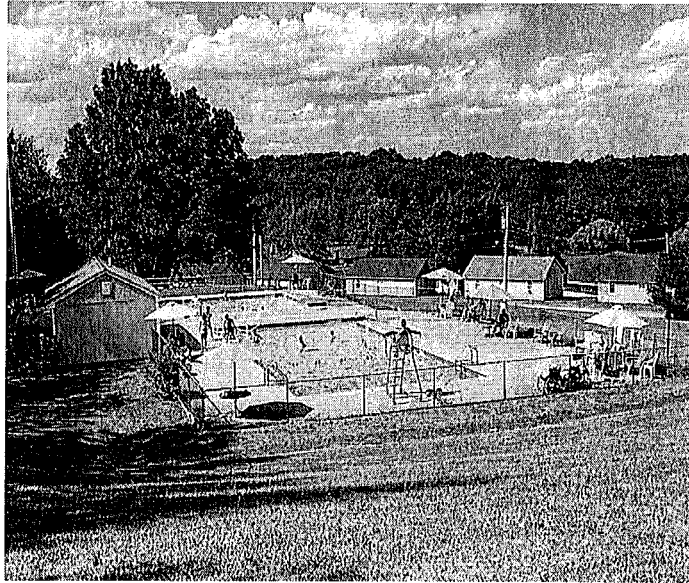
Cell: (845) 258-0670



# MOUNTAIN LAKE PARK

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## Pool Safety Plan



46 Bowen Road  
Warwick, N.Y. 10990

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## **Introduction:**

The Town of Warwick in 2020 purchased the facility with the goal of, among other purposes, opening a Public Pool for all Town Residents. The Town of Warwick is the legal owner of the facility, and will be operating the Pool.

Town Supervisor Jesse Dwyer has reviewed the Pool Safety Plan:

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

## **Organization / Management:**

- Town Councilmen / Facility Managers
- Pool Manager
- Head Lifeguard
- Life Guard Staff
- Gate Attendant

## **Pool Manager Contact Person:**

Samantha Walter (845) 258-0670

# Specific Duties & Responsibilities:

## Deputy DPW Commissioner / Facility Managers

Title: *Deputy DPW Commissioner- Parks- Bill Roe / Facility Manager*

### Job Description:

- A Facility manager who oversees all Pool activities, day to day business, planning and general happenings at the Pool.
- Supervises all Pool activities within the municipality with the assistance of the Pool manager. Interview's help along with Pool Manager.

## Pool Manager

Title: *Pool Manager*

### Job Description:

Under the direction of the Facility Managers, the Pool manager supervises the operation of the aquatic activities at the Pool.

This shall include:

- Interviews and hires all Life guards along with the Facility Manager.
- Being responsible for the condition and placement of the lifesaving equipment.
- Designating / Scheduling roped swim area use.
- Assisting Recreation Facility manager in developing and maintaining this Pool Safety Plan.
- Maintaining a logbook of all incidents.
- Works with Head Lifeguard and Maintenance Staff for inspection of pool pumps and chlorination systems.
- Works with Maintenance Staff to ensure proper storage/handling of chlorine, pool treatment chemical, and cleaning chemicals.

### Responsible to:

- Responsible to the Town Councilmen / Facility Managers.

## **Head Lifeguard:**

**Title:** *Head Lifeguard*

### **Job Description:**

- Under the direction of the Pool Manager, the Head lifeguard is responsible for the following:

### **Minimum Qualifications:**

Current certifications of the following type:

- Life Guard Training
- American Red Cross Pool Life Guard.
- American Red Cross CPR for the Professional Rescuer.

### **Knowledge and Skills:**

- An understanding of Facility Polices, Procedures, and Rules.
- Leadership qualities and public relations skills.
- The ability to instruct, assign, supervise, and evaluate life guarding staff in the performance of their duties.
- The ability to instruct, assign, supervise, and evaluate life guarding staff in the performance of their duties.
- Decision-making skills.

### **Responsibilities:**

- To make sure that all Zones of Coverage are properly supervised.
- May cover un-supervised Zones as required.
- Scheduling work hours, breaks, rotation of guards and posting of schedules.
- Coordinating fitness training and drills.
- Recognizes and responds effectively to emergencies.
- Completes records and reports.
- To prevent accidents and minimize or eliminate hazardous situations.
- To administer any emergency first aid care needed by the victim of an accident.
- To communicate with other lifeguards and Pool staff on a continual basis.
- Regularly checks bather numbers on handheld tally and enforces pool closing if full capacity has been reached.
- Regularly (a minimum of 3 times daily) checks pool water chemistry and enforces safety of swimmers based on residual chlorine readings

- Visually checks pool pumps and chlorination system. Reports any problems to Pool Manager. Pool Manager informs maintenance staff of problem to be repaired. If necessary, pool will be closed until repaired.

**Responsible to:**

- Responsible to the Pool Manager and Facility managers.



## **Lifeguard Staff:**

**Title:** *Lifeguard*

**Job Description:**

- Responsible for ensuring the safety of the facility patrons by preventing and responding to all emergencies.

**Minimum Qualifications:**

- Life Guard Training
- American Red Cross Pool Life Guard.
- American Red Cross CPR for the Professional Rescuer yearly.

**Knowledge and Skills:**

- An understanding of Facility Policies, Procedures, and Rules.
- Decision-making skills.

**Responsibilities:**

- To supervise bathers in the swimming area in there designated "Zone of Coverage".
- To prevent accidents and minimize or eliminate hazardous situations.
- To administer any emergency first aid care needed by the victim of an accident.
- To communicate with other lifeguards and Pool staff on a continual basis.
- Coordinating fitness training and drills.
- Recognizes and responds effectively to emergencies.
- To carry out Daily opening and closing procedures.
- Completes records and reports.
- Maintains the facility in a clean, safe condition. This includes cleaning and supplying locker, toilet, and shower facilities

**Responsible to:**

- Responsible to the Head Lifeguard and Pool manger and Facility Managers.

## **Gate Attendants:**

**Title:** *Gate Attendant*

**Job Description:**

- Responsible for ensuring the safety of the facility patrons by communicating to the staff any unforeseen problems, and admitting only Season Pass holders and Daily patrons.

**Minimum Qualifications:**

- Must be at least 15 years of age.
- Must be a strong-willed person.

**Knowledge and Skills:**

- An understanding of Facility Polices, Procedures, and Rules.
- Leadership qualities and public relations skills.
- Decision-making skills.

**Responsibilities:**

- Must verify membership and identification from all patrons entering facility.
- The Gate Keeper must never leave the entrance until being properly relieved.
- Enforces all Pool Rules, Policies and Procedures.
- Maintain daily activity logs that include count of daily patrons, collection of daily use fees, and daily deposits.
- Communicate with Pool manager on all incidents.
- To carry out all other duties assigned by the Pool manager.

**Responsible to:**

- Responsible to the Head Lifeguard and Pool manger and Facility Managers.

# Team Member Personal Conduct:

## Code of Conduct:

- Each staff member must be reliable, courteous, well groomed, ready to act, mature, consistent, healthy, fit, alert, and have a positive attitude.
- As an employee, your conduct needs to be exemplary. In order to best enforce the rules and regulations, the staff must honor them also.
- **\*\* STAY ALERT!! \*\*** All staff is expected to respond to any needs at a moments notice. Staff needs to be on sight to be able to respond.
- When caring for patrons, or dealing with emergencies, always treat the patron with respect.

## Friends and Visitors Policy:

- Visitors or friends can interfere with your ability to complete your responsibilities as a staff member. The Town of Warwick policy is:
  - There are to be **NO** visitors at any station, including the gate. While the staff is at a station, the visitors may be on the Pool away from the guard stations. Friends and visitors cannot interfere with staff completing any of their responsibilities.

## Cell Phone Policy

- Possession of a cell phone by lifeguards while on station is strictly prohibited. Cell phones may be kept at check-in table or lifeguard shed. Violations of this policy may be grounds for immediate termination.

# Pool Operating Scheduling:

## Opening Day:

- Saturday May 25, 2024
- Hours will be 10 am- 6 pm

## Preseason Days of Operation:

- Once the Pool is open it will only operate on weekends until June 24th, 7 days a week from June 24<sup>th</sup> to September 2<sup>nd</sup>
- Hours will be 10am – 6 pm

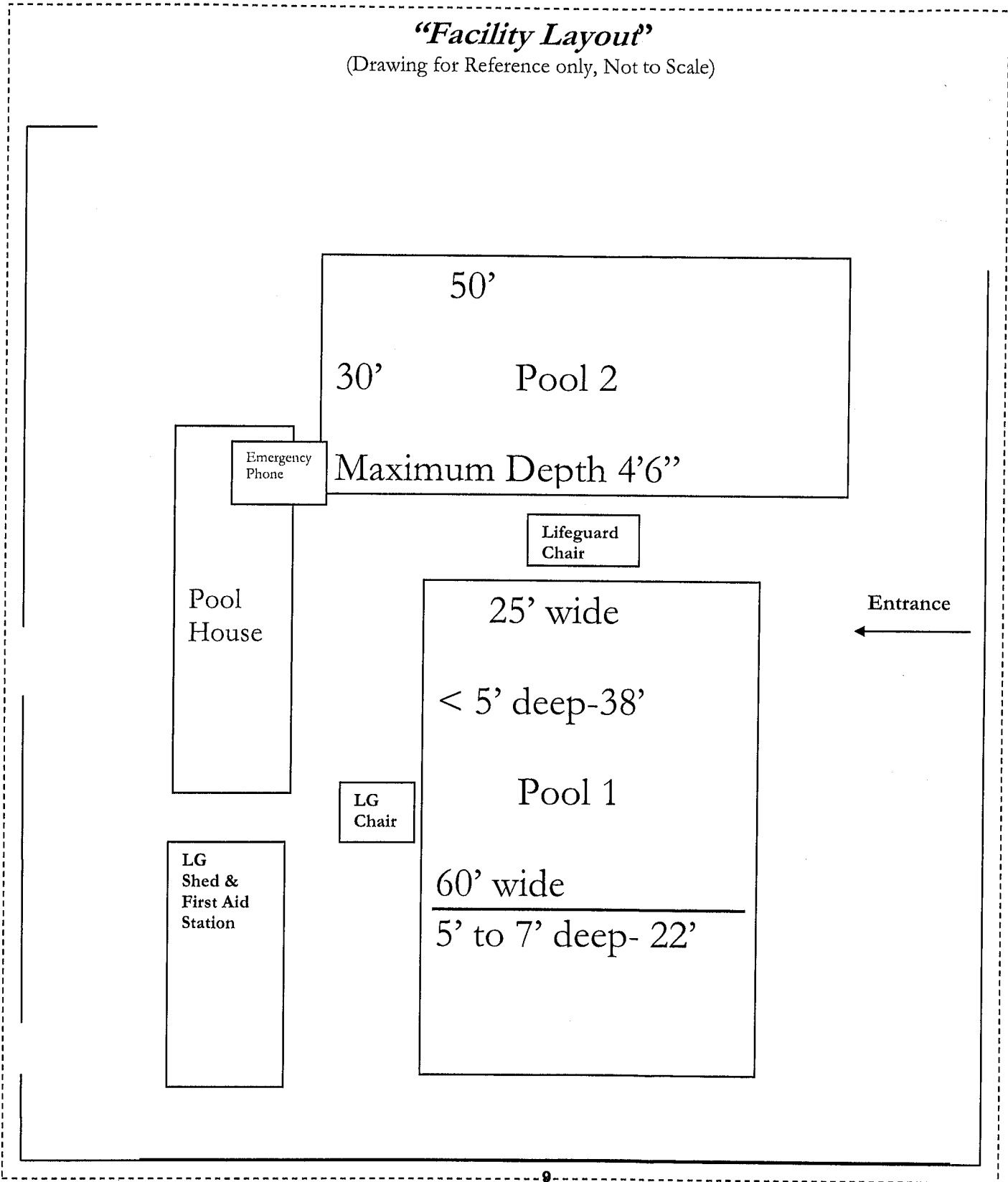
## Regular Days of Operation:

- The Pool will be open 7 days a week starting June 24<sup>th</sup> to the Labor Day weekend.
- Hours will be 10 am-6 pm

**Note: Swimming at any other time then those mentioned above is prohibited!**

# ***"Facility Layout"***

(Drawing for Reference only, Not to Scale)



# Pool Rules and Regulations:

## General Rules and Regulations:

- No one will be granted access to the Pool without a valid Season pass or purchasing a Daily Use Ticket. Season pass holders may have to provide proof of identity.
- Children under 16 years old must be accompanied by an adult 18 years or older to gain access to the Pool.
- Alcoholic beverages are **NOT** allowed in the park.
- No Glass permitted on Park Grounds.
- Smoking is **NOT** permitted in the park..
- Umbrellas only allowed at designated tables and cannot obstruct lifeguard's view.
- Weapons and firearms are prohibited at all times.
- Running, rough play and profanity is prohibited on all park grounds.
- Pets are **NOT** permitted anywhere at the Pool.
- Visitors are required to place all trash in the receptacles provided.
- Motorists will observe a **5 mph** speed limit in the parking areas. Violators will be asked to leave, and/or reported to the authorities.
- Visitors are required to park in designated areas only. Violators will be prosecuted.
- Soliciting is prohibited unless approved by the Town of Warwick.

## **Swimming Rules and Regulations:**

- Running, rough play and profanity is prohibited.
- Patrons must swim only in designated areas, and only when a lifeguard is on duty.
- No rafts.  
EXCEPTIONS: Children wearing coastguard approved life jackets are allowed past pool rope divider when accompanied by a parent.
- No boogie-boards, tubes, kickboards. Noodles are permitted.
- No Glass allowed anywhere.
- Swimmers are NOT allowed to hang or pull on the pool rope dividers at any time.
- No diving.
- No running.
- No pushing.
- No horseplay in water, such as riding on someone's shoulders.
- ONLY soft water balls in water. Balls and Frisbees ok on grass area.
- Each patron shall conform with the directions of the Facility staff or Authorized representative of the Mountain Lake Park.
- The Town of Warwick and the Mountain Lake Park are NOT responsible for the loss of personal property caused by theft, damage, or casualty.
- Swimming rules are established for everyone's safety. Additional rules may be added at any time for your protection.
- Weather conditions may close pool, at lifeguard's discretion.

## **Enforcement of Rules and Regulations:**

- Swimming is prohibited when the Pool is closed. This information is posted on signs along with the hours of operation and must be strictly enforced.
- When a rule is broken:
  - Contact the person breaking the rule – One short blast from the whistle and point to the offender.
  - Explain the rule that is being broken and give a reason as to why the rule exists.
- If the same person continues to break the rule:
  - Contact the person again
  - Explain the rule again.
- If the offender continues:
  - Contact the Pool Manager.
  - Explain the situation to the Pool Manager.
  - The individual will generally be asked to leave the water.
- The following rules are also posted and must be enforced:
  - No “horseplay” in the water.
  - No running dives into the water.
  - No Glass allowed in the Pool area.
  - Patrons are not allowed to use whistles near the Pool area.



## **Pool Safety Plan:**

### **Capacity of Swimmers**

- The capacity of the Pools in general is: **190 patrons**. Gates will be closed once limit is reached. The maximum capacity of the Pool is 190 bathers in the Pool water at one time.
- The Head Lifeguard regularly checks bather numbers. Bather numbers are counted on a handheld tally counter at the gate table. If number of bather exceeds 190, the pools will be closed to new bathers and a sign will be posted on the main gate – “Pool Full to Capacity.”

### **Conditions that Require Clearing the Water and/or Closing the Pool:**

- Conditions that require clearing of the water and / or closing the Pool are:
  - **Lightening:** At first sign of lightening, the water and Pool area are to be immediately cleared. The “Pool Closed” sign is to be posted. The Pool will NOT be reopened until a period of 30 minutes after the last occurrence.
  - **Thunderstorms:** At the first sign of a thunderstorm, the water and the Pool area are to be immediately cleared. The “Pool Closed” sign is to be posted. The Pool will not be reopened until a period of 30 minutes after the last occurrence.
  - **Heavy rain or Hail.** Pool will be closed.
  - **Fog:** If the swim area is not completely visible, the Pool must be closed for swimming.

- *Excessive Turbidity.* After storms, the clarity of the water decreases significantly. Swimming is to be completely prohibited if the visibility is not at least to a depth of 4 feet. The bottom of the pools must be visible at all times.
- *Main Drain Grate.* If the main drain grates are broken/missing/not secured the pool will be shut down until repaired.
- *Chlorine Levels.* If there is no chlorine residual or chlorine residual of 5.0mg/l or greater, the pool will be closed until corrected.
- *Anytime the Pool has been closed and the conditions have improved, swimming will not be permitted unless the Lifeguard staff reopens the Pool.*

### **Supervision/Pool Coverage:**

In compliance with Part 6-2.17 of the New York State Sanitary Code there will be a minimum of 2 qualified lifeguards on duty supervising the bathers during Pool operating hours.

- A minimum of two lifeguards will be on Pool grounds at all times.
- One elevated lifeguard chair will be located at Pool #1. Another chair will be located at Pool #2.
  - The chairs are to be located a minimum of five feet and a maximum of 10 feet from the waters edge. The chair is to be equipped with a rescue tube with 6 feet of rope and a whistle.
- The lifeguard chairs will be placed midpoint of the Pools.
- Rotation of Lifeguards: Guards will rotate in general every thirty minutes but not to exceed 60 minutes. Guards will be provided with a 15-minute "Break" each hour. Guards will be provided with a 30-minute "Lunch Break". The lifeguard's zone of coverage will be cleared of bather's until they return to duty, if a replacement is not available. Rotation of guards could change based on the number of swimmers, needs of the program or pool, and number of pools open.
- Each guard will scan back and forth over their area of coverage (which is designated by the float lines). This must be done slow enough to see what each swimmer is doing. If a swimmer goes underwater, the guard should watch until the swimmer surfaces prior to continuing the scan.
- The guards must not engage in activities that interfere with supervision of the bathers.
  - Eating is not allowed while on duty.
  - Patrons must not be allowed in the chair or immediately in front of the chair.

- No cell phones on the sand.
- All cell phones will be kept in the office or at the check-in table.

## **Emergency Plan:**

### **1) Emergency Equipment:**

- i) 24 Unit first aid kit.
- ii) Water Rescue Spine board, Head immobilizer, and straps.
- iii) Regular Stabilizer backboard, Head Immobilizer, and straps..
- iv) Rescue Tube with 6' rope for each guard.
- v) Fox 40 classic whistle & Lanyard for each guard.
- vi) Air Horn and/or Walkie Talkie

### **2) Communication Systems:**

#### **a) Whistle Signals**

- i) **1 short blast** – To get attention of swimmer.
- ii) **2 short blasts** – To get attention of another Guard.
- iii) **3 short blasts** – **EMERGENCY** – Guard leaving station.
- iv) **1 long blast** – To clear the water.

#### **b) Emergency Signals:**

- i) Lifeguard(s) Reaction: Whenever a response to an emergency is required, the lifeguard will blow their whistle 3 times to alert bathers and other facility staff that there is an emergency. All staff in the chain of command has been informed of this signal, what it signifies, and have been instructed to go to the swimming area immediately to assist when they hear this signal. If necessary, a lifeguard will ask a bather to aid in clearing bathers from the water while they attend to a victim.
- ii) A lifeguard will assess the situation and extent of injury, and determine if they will need additional assistance or Emergency Medical Services (EMS).
- iii) If EMS, fire department or police is needed, the Pool Manager or Head Life Guard will make the phone call or the lifeguard will assign a bather to make the call following the instructions at the emergency phone.
- iv) The telephone for emergency use is located outside the pool house.

#### **c) Air Horn or Walkie Talkie**

- i) *1 long blast – EMERGENCY* – Pool Manager, Gate Keeper and other staff to report to the Pool quickly. Or, call Pool Manager on WalkieTalkie

### **3) Emergency Phone Numbers:**

- a) Telephone for emergency purposes is located in the Pool House.
  - i) Pool Emergency Phone number is: **(845) 986-5000**
- b) The phone numbers for the following are posted at each phone:
  - i) All emergencies are **(845) 986-5000 or 911**
  - ii) Local Ambulance – **Warwick Ambulance 986-5000**
  - iii) Fire Department – **Warwick Fire Dept. 986-5000**
  - iv) Police Department -**Town of Warwick Police 986-3423**
  - v) Pool Manager – **Samantha Walter (845)258-0670**
  - vi) Deputy DPW Commissioner- Parks- **Bill Roe (917) 681-2440**
  - vii) Town Hall – **Town of Warwick Clerk’s office 986-1124**
- c) When calling in and emergency follow the “Emergency Checklist” of information provided below that must be provided when phoning for emergency assistance is as follows:
  - i) **Name of caller.**
    - (1) Give your name.
  - ii) **Location of this facility:**
    - (1) Mountain Lake Park, 46 Bowen Road, Warwick.
  - iii) **Telephone number of the facility.**
    - (1) **(845) 258-0670, Pool Managers Cell Phone**
  - iv) **Type of incident:**
    - (1) (drowning, cardiac arrest, severe bleeding, bee sting)
  - v) **Required assistance:**
    - (1) (ambulance, fire department, police)

vi) **Approach route:**

- (1) From the Village of the Village of Warwick – South St Extension to Brady Road to Bowen Rd. Make a left turn into the Park then bear right up one-way road to the Pool. The Pool Managers office is located in building ahead with the deck. From RT 94 take Warwick Turnpike (Co. Rt 21), turn left on Bowen Road, turn right into the Park then bear right up one-way road to the Pool.
- (2) Advise that park staff will meet responding crew at park entrance.
- (3) Before hanging up, ask if further information is needed.

**4) Log Book – Reports**

- a) A written report is to be completed by the Head Lifeguard immediately following and incident. Times, actions by various individuals, witness statements and equipment use are to be specified. **All incidents** are to be recorded in the log book and must include those that:
- (1) Result in Death.
  - (2) Require Resuscitation.
  - (3) Require Referral to a Hospital or other medical facility.
  - (4) IS a bather illness associated with the Water Quality.

**Note: The 4 Items listed above, must be reported to the Local Health Department within 24 hours. It is the Pool Managers or in his or her absence, the Head Lifeguards responsibility to make this call.**

- b) If people or press are looking for comments on accidents or incidents at the park, only the Town Supervisor is allowed to comment. All questions should be directed to the Town Supervisor.

**5) Emergency Plan – Other Procedures.**

- i) ***Use of Rescue equipment*** – The lifeguard must practice at least once a week in the use of all rescue equipment. This must be done when the Pool is not in use. All training must be documented with date and signature of attendees.
- ii) ***Epileptic Seizures*** – The lifeguard must immediately notify the Pool Manager if a guest suffers a seizure at the Pool.
  - (1) ***EMS shall be called immediately.***
  - (2) ***If the seizure occurs in the water, EMS will still be called regardless of apparent recovery.***

- (3) *The person/bather having the seizure shall not be allowed in the water for the remainder of the day* after suffering a seizure regardless of apparent recovery.

## **6) Drills: Day of week TBD by Head Lifeguard**

- i) Once every week, the EAP and emergency signals (whistle - 3 short blast: Air Horn – 1 Long Blast/walkie talkie) shall be practiced to assure that Pool staff and office staff respond as specified. All training must be documented with date and signature of attendees. (Last season drills were held on Wednesdays.)

## **7) Search Procedures:**

- i) If a victim is reported missing in the water or becomes submerged, search procedures shall be immediately initiated.
- ii) The Pool Manager and the Life Guard staff are responsible to coordinate and carry out the following procedures as required.
- (1) Upon receiving report of a missing person, a description of the individual and last location is to be determined.
- (a) A designated person is to be assigned to stay with the individual reporting the missing person.
- (b) A simultaneous land and water search is to be initiated. The land search will be coordinated by the Pool Manager.
- (2) ***Water Search Procedures:***
- (a) Notify Facility Manager.
- (b) Clear both pools of patrons.
- (c) All available personnel are to be used.
- (3) ***Fully scan the Bottoms of both pools and perform submerged victim rescue.***
- (a) If visibility is not good due to glare or pool jets causing surface of water to move and become blurred, jets can be tilted downward to improve visibility to the bottom of the pool.

# 1) Daily Safety Checks:

## 1) Safety Checks: (to be performed daily by the Lifeguard staff)

- a) Lifeguards should check the Pool area periodically each day, especially before opening in the morning and the end of the day. During opening procedures, the daily log acts as your equipment safety checklist. Note any equipment that needs to be repaired or replaced. This includes walking around the entire Pool front, checking that the safety equipment is in place properly and in good condition. (First Aid Kit, Backboard & Strap is in place, etc.) The First Aid Kit should also be properly stocked. Litter must be disposed of properly. (Make sure to wear gloves when handling Band-Aids & Cigarette ends). Any safety hazards or malfunctioning equipment must be reported to the Head Lifeguard and / or Pool Manager as soon as possible.

## 2) Daily Opening Procedures: (to be performed by the Lifeguard staff)

- a) Daily Setup: Arrive at least **10 minutes before** the facility opens. You may arrive earlier if the conditions warrant it.
  - i) Check the Pool for cleanliness. Any leaves, frogs, band aids, dirt, sand, etc. must be removed or vacuumed up prior to opening the pool.
  - ii) Check to make sure dividing buoys are in place.
  - iii) Check to make sure all signs are in place, and legible.
    - (1) Pool operation days and hours.
    - (2) Swimming prohibited without lifeguard on duty.
  - iv) Verify Guard chairs are in correct location.
  - v) Check both of the restrooms (toilets, sinks, floors, garbage) Replace all paper products, sweep, and mop the floors if needed.
  - vi) Remove Guard equipment from storage.
  - vii) Check to verify that the First Aid kit has the proper equipment and supplies in it.
  - viii) Fill out the daily log with the day, date, air temp. Water temp, weather, Pool conditions, and any other important notes.
  - ix) Check the condition of all safety equipment and indicate on the daily log.

## 3) Daily Close Down Procedures:

- a) At 30 minutes before locking the gate, announce that the pool closes in 15 minutes. Enforce as needed.
  - i) Put away all equipment in the secured location.

- ii) Finish entries in the daily Log Book and sign it.
- iii) Take bathroom garbage to main can and replace the bag.
- iv) Put vacuums in both pools.
- v) Lock down all buildings and gate upon leaving. Verify that the "Pool Closed, No Lifeguard on Duty" sign is attached to the gates.

#### **4) Rainy Day Chores**

- a) The staff is responsible for ALL Chores as follows:
  - i) Sweep and mop all floors and wipe down pool tables/chairs.
  - ii) Empty garbage cans, clean and install new plastic liners.
  - iii) Clean restrooms including all fixtures, etc.
  - iv) Pick up litter and debris from Pool, deck, and surrounding areas.
  - v) Inventory all equipment and supplies.
  - vi) Make a list of any supplies that you are in need of.
  - vii) Meet with staff to discuss any problems / suggestions.
- b) In the event that the inclement weather continues and does not appear to be subsiding, and all Rainy-Day Chores are accomplished, the Pool manager may begin sending the Staff home.

## **Facility Usage by Groups:**

### **1) Instructional or Outside Group facility Usage:**

- a) Municipalities, clubs or other groups who plan to use the Public Pool for activities, must obtain a "Facilities Usage" form from the Town of Warwick Recreation Director. A copy



of the group's insurance certificate must be provided with the application in order to be approved.

- b) For birthday parties at the Pool the Recreation Director must also have prior knowledge with a Facilities Usage form.
- c) Any Damage to the equipment, structures, or buildings during the groups event will be charged to the group or responsible person listed on the facility usage form.
- d) Once a group has been approved to use the facility, an approved copy of the form will be given back to the group, as well as a copy of the facility rules and regulations. Failure to comply with the rules and regulations may be grounds to cancel your event, or denial for future events.
- e) Approved activities, such as swimming lessons will require the scheduling of approved instructors, or lifeguards. In the event that additional staff will have to be brought in to cover the event, additional cost may be required from the group. Only Lifeguards or instructors employed by the Town of Warwick will be allowed to cover these events.
- f) Groups **will not** be allowed to bring their own lifeguards or instructors into the facility. More facility guards will be brought in as needed based on the size or needs of the group.
- g) Groups that have approved activities that are scheduled after the closing of the swimming area will be required to enforce the Pool rules and regulations.
- h) **No Swimming is permitted when the lifeguards are not on duty.**



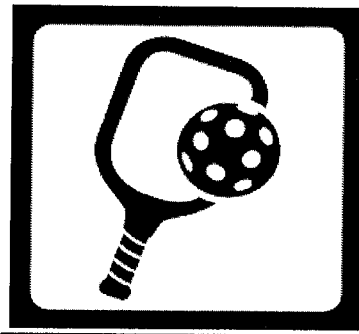
Town of Warwick

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TOWN CLERK

## Mountain Lake Park 2024 Spring Pickleball Clinics

Just starting out in Pickleball or want to take your game to the next level? Join us for our Beginner or Intermediate Pickleball Clinics!

Skills Covered: Scoring – Terminology – Strategy - Court Positioning – Position Relative to Partner - Non-Volley Zone - Use of the Split Step - Dinking Straight and Diagonal – Offensive vs Defensive Play - How Not to Get Caught in NO MANS LAND – The Drop Shot - How to Defend Against the LOB



**Date/Time:** Session 1: Tuesdays May 7, 14, 21, 28

Beginner 9am-11am & Intermediate 11:15am-1:15pm

**Date/Time:** Session 2: Tuesdays June 4, 11, 18, 25

Beginner 9am-11am & Intermediate 11:15am-1:15pm

**Limit:** 8 minimum to 10 maximum participants

**Instructor:** Ed Bogin, PPR Certified Instructor

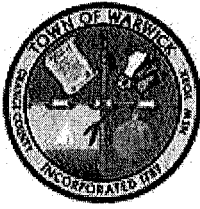
**Fee:** \$125.00 per session - Checks made out to "Town of Warwick"

**Where:** Mountain Lake Park Pickleball Courts, 46 Bowen Road, Warwick

**Registration opens on April 1<sup>st</sup> from 2pm to 4pm M-F. Participants must be Town of Warwick residents or have a non-resident permit to play on courts.**

Register in person at Mountain Lake Park Recreation Office 46 Bowen Road

For more information email: [recreationdirector@townofwarwick.org](mailto:recreationdirector@townofwarwick.org)



# Town of Warwick Pickleball Courts

## Permit for Non-Residents 2024

The Town of Warwick pickleball non-resident seasonal permit allows people that are not residents of Warwick to gain access to the Mountain Lake Park pickleball courts and participate in leagues, tournaments, and instructional camps and clinics.

Non-Resident Fee: \$100 per person per year

All pickleball fees shall be for the calendar year and shall not be prorated.

Non-residents will be issued a sticker with permit number which should be placed on the right passenger side window of car.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

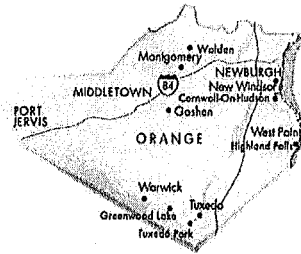
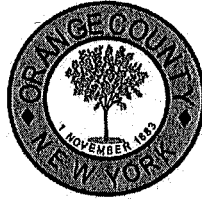
License Plate Number: \_\_\_\_\_

Sticker Number: \_\_\_\_\_

Total Collected: \_\_\_\_\_

Date Collected: \_\_\_\_\_

Year of Permit: \_\_\_\_\_



# ATTENTION: ORANGE COUNTY VOTER

**Sign up to be a part of the 2024 Election Team  
as an Election Inspector!**

- **Earn \$325**
- **Opportunity to meet your neighbors**
- **Give back to your community**
- **Ensure safe, secure and accessible Elections for all**

**Learn More by:**

Visiting our website: [www.orangecountygov.com](http://www.orangecountygov.com)  
or Email us: [BOEInspectors@orangecountygov.com](mailto:BOEInspectors@orangecountygov.com)

***Reminder: All Election Inspectors are required to be an Orange County registered voter***

**Contact your Election Inspector Coordinator**

**Democrat: (845) 360-6515**

**Bilingual Democrat: (845) 360-6517**

**Republican: (845) 360-6516**

**Bilingual Republican (845) 360-6518**

**Orange County Board of Elections  
75 Webster Ave.  
PO Box 30  
Goshen, NY 10924**

77 Main Street  
Post Office Box 369  
Warwick, NY 10990  
www.villageofwarwick.org



(845) 986-2031  
FAX (845) 986-6884  
mayor@villageofwarwick.org  
clerk@villageofwarwick.org

**VILLAGE OF WARWICK**  
INCORPORATED 1867

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**FEB 15 2024**

**TOWN OF WARWICK  
TOWN CLERK**

**LEGAL NOTICE**

The General Village Election for the Village of Warwick will be held on Tuesday, March 19, 2024, at the Goodwill Hook & Ladder Co., 25 Church Street Extension, Warwick, NY. The polls will be open from 9:00 a.m. to 9:00 p.m. Candidates nominated to fill the offices of two (2) Trustees for five-year terms are:

Mary Collura – Trustee (5 Year Term)  
33 Orchard Street  
Warwick, NY 10990

Barry Cheney – Trustee (5 Year Term)  
5 Parkway  
Warwick, NY 10990

**BY ORDER OF THE BOARD OF TRUSTEES  
VILLAGE OF WARWICK  
RAINA ABRAMSON, VILLAGE CLERK  
Dated: February 15, 2024**

**DIVISION OF CONSUMER PROTECTION**

STATE OF NEW YORK  
DEPARTMENT OF STATE  
ONE COMMERCE PLAZA  
99 WASHINGTON AVENUE  
ALBANY, NY 12231-0001  
TELEPHONE: (518) 474-2363  
FAX: (518) 486-3936  
CONSUMER COMPLAINT HELPLINE: 1-800-697-1220  
HTTPS://DOS.NY.GOV

KATHY HOCHUL  
GOVERNOR

ROBERT J. RODRIGUEZ  
SECRETARY OF STATE

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**FEB 02 2024**

**TOWN OF WARWICK  
TOWN CLERK**

January 22, 2024

All New York State Local Government Leaders:

On December 13, 2023, Governor Kathy Hochul signed Chapter 723 of the Laws of 2023 to update New York’s law relating to credit card surcharges.<sup>1</sup> Effective February 11, 2024, the new law serves to increase clarity regarding the cost of credit expense for businesses and surcharges for consumers.

The New York Department of State’s Division of Consumer Protection (“the Division”) is providing all local governments throughout New York State with this legal update. Consumers across New York have consistently complained about the number of restaurants, stores, service providers, medical professionals and many other entities charging a surcharge at the point of sale when a consumer presents a credit card for payment. The range of fees reported tends to range from 3% to 5%. The Division has provided the attached “NYS General Business Law § 518 Practical Guidance” to help local governments apply the new law. The guidance includes examples of compliant and non-compliant practices.

Effective February 11, 2024, the new law will state:

§ 518. 1. Credit card surcharge notice requirement. Any seller in any sales transaction imposing a surcharge on a customer who elects to use a credit card in lieu of payment by cash, check, or similar means shall clearly and conspicuously post the total price for using a credit card in such transaction, inclusive of surcharge, provided however, any such surcharge may not exceed the amount of the surcharge charged to the business by the credit card company for such credit card use. The final sales price of any such sales transaction, inclusive of such surcharge, shall not amount to a price greater than the posted price for such sales transaction. Nothing in this subdivision shall be deemed to prohibit merchants from offering a two-tier pricing system. For the purposes of this section, "two-tier pricing system" shall mean the tagging or posting of two different prices in which the credit card price, inclusive of any surcharge, is posted alongside the cash price.

2. Any seller who violates the provisions of this section shall be liable for a civil penalty, recoverable in an action or proceeding brought in a court of competent jurisdiction not to exceed five hundred dollars for each such violation. The provisions of this subdivision may be enforced concurrently by the director or commissioner of a municipal consumer affairs office, or by the town attorney, city corporation counsel, or other lawful designee of a municipality or local government, and all moneys collected thereunder shall be retained by such municipality or local government.”

<sup>1</sup> General Business Law §518



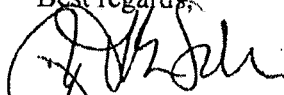
Local governments will now be able to enforce the new law. This new enforcement ability provides an opportunity for localities to promote consumer protection. The Division also hopes that the new law can better position local governments to encourage compliant practices and deter noncompliant behavior.

The Division welcomes the opportunity to be a partner in protecting New York State consumers. You may wish to help in this regard. The Division often receives consumer complaints from people throughout the state on a variety of matters and provides information and assistance to consumers along with complaint referrals to the entities with enforcement authority on a particular matter. To help facilitate that process, the Division requests contact information for any local government agency, office or individual designated in your jurisdiction, if any, to enforce this law, along with any associated referral instructions.

Additionally, if you are planning or are interested in pursuing any local educational outreach/programming on this law to raise awareness among businesses and consumers to help deter future violations, please feel free to reach out to our office for information and to discuss potential partnership opportunities.

Thank you for your support in assisting and protecting New York State consumers.

Best regards,

A handwritten signature in black ink, appearing to read "P. O'Brien-Soler", written over a circular stamp or seal.

Paula J. O'Brien-Soler,  
Director

## NYS General Business Law § 518

### Practical Guidance

Just because a business has posted signs to make consumers aware of an additional fee, it does not make it compliant. These practices and the following examples DO NOT COMPLY with the law:

- ⊗ The business posts a sign on the door and at the register stating an additional 3.9% surcharge will apply for credit card purchases.
- ⊗ The business has a 4% cash discount incentive built into all pricing and posts a notice stating that any purchases made with a credit or debit card will not receive the cash discount and an adjustment in price will be displayed on the receipt.
- ⊗ A convenience fee, service fee, administration fee, non-cash adjustment, technology fee, processing fee, etc., is charged to credit card users and added as a separate line item on a customer receipt.
- ⊗ The price tag of an item shows "\$10.00, + 4% if paying with a credit card."

However, businesses still have several options to recoup the credit card transaction costs while complying with the law. The following practices and examples DO COMPLY with the credit surcharge law:

- ✓ The business clearly lists both the credit card price and cash price.
- ✓ The business lists the higher credit card price for items and services and offers customers a discount for paying with cash.
- ✓ The business charges the same price for cash and credit transactions.



**VISA**



**DISCOVER**

Credit Card Payments are now  
accepted for all licenses issued by the  
Town Clerk's Office.

Convenience Fees:

\$3.95 for Debit Cards

2.45% for Credit Cards

(minimum of \$1.50)

EZ Pass sales must be cash or check only

## Warwick Town Clerk

---

**From:** Deidre Ellis (ClerksOffice2@WestMilford.org) <ClerksOffice2@westmilford.org>  
**Sent:** Thursday, February 15, 2024 9:28 AM  
**To:** bsmith@bloomingdalenj.net; clerk@butlerborough.com; jbakalarczyk@hardyston.com; clerk@villageofgreenwoodlake.org; Michele Reilly; kiuele@kinnelonboro.org; clerk@ringwoodnj.net; townclerk@vernontwp.com; Warwick Town Clerk; dimhof@passaiccountynj.org; pcpb@passaiccountynj.org; efalt@rockawaytownship.org  
**Cc:** Pamela Jordan (PlanningBoard@WestMilford.org); Pamela Jordan (ZBOA@WestMilford.org)  
**Subject:** Ordinance 2024-007 West Milford Township  
**Attachments:** 2024-007-AmendChap420+500-Microbrewery R-3; R-4.pdf

February 15, 2024

TO: Borough of Bloomingdale  
Borough of Butler  
Borough of Kinnelon  
Borough of Ringwood  
Passaic County Clerk  
Passaic County Planning Board  
Township of Hardyston  
Township of Jefferson  
Township of Rockaway  
Township of Vernon  
Town of Warwick  
Township of West Milford Planning Board  
Village of Greenwood Lake

**Re:**  
**Ordinance 2024-007 - ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING CHAPTER 420 LAND USE PROCEDURES AND CHAPTER 500 ZONING TO PERMIT MICROBREWERIES AND SIMILAR ESTABLISHMENTS IN CERTAIN ZONES OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP**

Dear Sir/Madam:

Please take notice that the above Ordinance 2024-007 was introduced at a Regular Meeting of the Mayor and Governing Body of the Township of West Milford held on February 14, 2024.

Enclosed herewith is a copy of the Ordinance referenced above.

*Deidre Ellis*

Deidre Ellis  
Clerk's Office

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FEB 15 2024

TOWN OF WARWICK  
TOWN CLERK

# Township of West Milford

Passaic County, New Jersey

## ~ Ordinance 2024 – 007 ~

### ORDINANCE OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AMENDING CHAPTER 420 LAND USE PROCEDURES AND CHAPTER 500 ZONING TO PERMIT MICROBREWERIES AND SIMILAR ESTABLISHMENTS IN CERTAIN ZONES OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP

**WHEREAS**, the Mayor and Township Council has received a request to review whether microbreweries, craft distilleries, brewpubs, and wineries in residential districts with large minimum lot sizes are an appropriate land use within the Township; and

**WHEREAS**, the Mayor and Township Council wish to encourage agritourism, farming, and related uses within the Township; and

**WHEREAS**, the Mayor and Township Council have determined that permitting microbreweries and similar establishments as defined herein in appropriate locations would be beneficial to the general welfare of the community; and

**NOW THEREFORE, BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, and State of New Jersey as follows:

**SECTION 1.** Chapter 420 "Land Use Procedures" is amended to read as follows:

"§ 420-6 **Definitions.**

#### **BREW PUB**

Microbreweries which are associated with a restaurant.

#### **CRAFT DISTILLERY**

A craft distillery is a distillery holding a craft distillery license issued by the State of New Jersey as defined by N.J.S.A. 33:1-10 3d producing up to 20,000 gallons of distilled alcoholic beverages per year. The holder of this license shall be entitled to sell this product at retail to consumers on the licensed premises of the brewery for consumption on the premises, but only in connection with a tour of the distillery, or for consumption off the premises in a quantity of not more than five liters per person, and to offer any person not more than three samples per calendar day for sampling purposes only. Sampling means the gratuitous offering of an open container not exceeding 1/2 ounce serving pursuant to licensure issued by the Director of the State Division of Alcoholic Beverage Control (ABC).

#### **MICROBREWERY**

A microbrewery is a brewery holding a limited brewery license issued by the State of New Jersey as defined by N.J.S.A. 33:1-10.1b, producing less than 15,000 barrels of 31 gallons of malt beverage per year. The holder of this license shall be entitled to sell this product at retail to consumers on the licensed premises of the brewery for consumption on the premises, but only in connection with a tour of the brewery, or for consumption off the premises in a quantity of not more than 15.5 fluid gallons per person, and to offer samples for sampling purposes only pursuant to licensure issued by the Director of the State Division of Alcoholic Beverage Control (ABC).

#### **WINERY**

A winery is a business operating for consumption of wine on or off the winery's premises, and for sampling purposes for consumption on the premises, in order to showcase New Jersey viniculture when operated by

one who holds a license permitting same issued by the Director of the State Division of Alcoholic Beverage Control (ABC) and who operates as permitted by the ABC regulations.”

**SECTION 2.** Chapter 500 “Zoning” is amended to include the following new section as follows:

“Article III **Residential District**

§ 500-8 **Principal permitted uses on the land and in buildings.**

M. Microbreweries, craft distilleries, brewpubs, and wineries in the R-3 and R-4 Districts on lots greater than or equal to five (5) acres and in accordance with applicable State regulations.”

**SECTION 3.** All ordinances of the Township of West Milford, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

**SECTION 4.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 5.** This Ordinance shall take effect immediately upon final passage, approval, and publication as required by law.

**SECTION 6.** This Ordinance may be renumbered for codification purposes.

Introduced: February 14, 2024

Adopted:

Effective Date:

ATTEST:

TOWNSHIP OF WEST MILFORD  
COUNTY OF PASSAIC  
STATE OF NEW JERSEY

\_\_\_\_\_  
William Senande, Township Clerk

By: \_\_\_\_\_  
Michele Dale, Mayor

# TOWN OF WARWICK



132 KINGS HIGHWAY  
WARWICK, NEW YORK 10990

TOWN HALL TELEPHONE (845) 986-1124  
POLICE DEPT. TELEPHONE (845) 986-5000  
RECEIVER OF TAXES (845) 986-1125  
PUBLIC WORKS TELEPHONE (845) 986-3358  
TOWN HALL FAX (845) 986-9908  
SUPERVISOR [supervisor@townofwarwick.org](mailto:supervisor@townofwarwick.org)  
TOWN CLERK [clerk@townofwarwick.org](mailto:clerk@townofwarwick.org)

February 14, 2024

Town Board Auditing Committee Members  
Town of Warwick  
132 Kings Hwy  
Warwick, NY 10990

RECEIVED  
FEB 15 2024  
TOWN OF WARWICK  
TOWN CLERK

Dear Town Board Auditing Committee Members:

As required by Uniform Justice Court Act – § 2019-a, an audit of the Town of Warwick Justice Court financial records and dockets was performed on February 7, 2024.

The audit consisted of interviewing staff, observation of procedures, and examination of documentation. The review included examining cash receipts and disbursements, bank statements and supporting documents, reconciliations of book and bank balances, and reporting to governmental agencies.

The financial records and dockets, of the Town of Warwick Justice Court, have been duly examined. The fines and fees therein shown have been collected and have been turned over to the proper officials as required by law.

I believe the audit conducted provides a reasonable basis for my opinion:

In my opinion, the Town of Warwick Justice Court maintains accurate and complete financial records and dockets.

Sincerely,

Bonnie Kane  
Town Comptroller

Cc: Jesse Dwyer, Town Supervisor  
Honorable Peter Barlet  
Honorable Karen Amundson for Honorable Nancy DeAngelo

TOWN OF WARWICK JUSTICE COURT

132 KINGS HIGHWAY

WARWICK, NEW YORK 10990

TELEPHONE: 845-986-1128

FACSIMILE: 845-987-1815

*Peter D. Barlet, Justice*  
*Nancy Brenner-DeAngelo, Justice*  
*Lois Weslowski, Court Clerk*  
*Lori Mosher, Court Clerk*

December 14, 2023

Dear Michael Sweeton:

Pursuant to Uniform Justice Court Act § 2019-a, it is the duty of every justice to present his/her records and docket, at least once a year and upon the last audit day of the town, to the auditing board of the town, which shall examine said records or docket, or cause same to be examined, and enter in the minutes of its proceedings the fact that they have been duly examined. Consistent with Section 2019-a of the Uniform Justice Court Act, we hereby advise that the records and docket for the Town of Warwick Justice Court for Calendar Year 2023 are available to be presented for such examination. We look forward to working with you to schedule such examination in an expeditious manner.

It is our understanding that OCA's Internal Audit Services (IAS) unit will be corresponding with you as well in the very near future in this regard. Subsequent to the audit or examination, please forward to the IAS unit the audit report, as well as the Board's resolution noting that the records have been duly examined, and that the fines therein collected have been turned over to the proper officials of the [Town/Village] as required by law. Such materials may be mailed to the following:

Internal Audit Services Unit

Attn: Joan Casazza

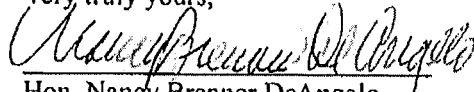
2500 Pond View, Suite LL01

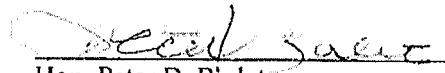
Castleton-on-Hudson, NY 12033

In the alternative, such materials may be sent via email to: [jcasazza@nycourts.gov](mailto:jcasazza@nycourts.gov)

Thank you.

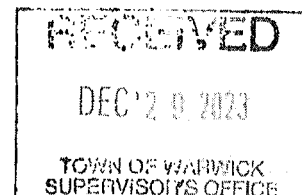
Very truly yours,

  
Hon. Nancy Brenner DeAngelo

  
Hon. Peter D. Barlet

cc: Honorable William J. Giacomo  
Supreme Court Justice  
Westchester County Supreme Court  
111 Dr. Martin Luther King Jr. Blvd.  
White Plains, NY 10601

Arielle Bryant, Esq.  
Westchester County Courthouse  
111 Dr. Martin Luther King Jr. Blvd.  
White Plains, NY 10601



X

**Town of Warwick Sewer District #1,  
Sewer Flow Readings  
January, 2024**

<b>Warwick Tech Park</b>	<b>476,460 gallons</b>	<b>5.3%</b>
<b>Wickham Village</b>	<b>6,416,603 gallons</b>	<b>71.4%</b>
<b>Kings Estates</b>	<b>2,095,497 gallons</b>	<b>23.3%</b>
<b>Total District Flow</b>	<b>8,988,560 gallons</b>	
<b>Average Daily Flow</b>	<b>289,953 gallons</b>	

**The Fairgrounds Sewer District #2**

<b>Total flow</b>	<b>146,389 gallons</b>
<b>Average Flow</b>	<b>4,722 gallons</b>

**RECEIVED**

FEB 20 2024

TOWN OF WARWICK  
TOWN CLERK

Canevari Construction Inc.  
PO Box 872  
Warwick NY 10990  
Canevari.construction@gmail.com  
Phone (845) 986-3000 Fax (845) 987-2200

RECEIVED  
FEB 07 2024  
TOWN OF WARWICK  
TOWN CLERK

February 6, 2024  
Proposal # 207

Town of Warwick  
Attn: Ben Astorino

Re: Senior Center Double Doors


- 1) Remove existing doors.
- 2) Install new Reeb Commercial Smoothstar 6ft. glass double door. Doors are reinforced for panic hardware & door closure.
- 3) Install new doors, panic hardware & door closures.
- 4) Install new trim on the inside of doorway.
- 5) Doors are factory finished. Paint door frame & all trim
- 6) Remove all debris.

Labor & Materials: \$10,853.46

\*\* Lead time is 5 approximately weeks

Acceptance of proposal

\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Canevari Construction



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Warwick NY 10990  
Canevari.construction@gmail.com  
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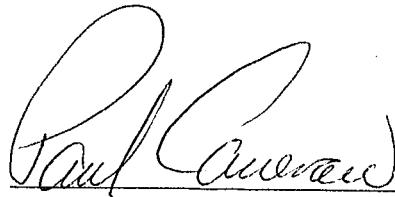
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Acceptance of proposal

\_\_\_\_\_  
Signature



Canevari Construction

# WOGLOM

CONSTRUCTION LLC

829 County Rt. 1, Suite 4, Pine Island, NY 10969

Phone (845) 987-7577

RECEIVED

FEB 07 2024

TOWN OF WARWICK  
TOWN CLERK

Town of Warwick  
132 Kings Hwy  
Warwick, NY 10990

1/8/2024

## Estimate for senior center door replacement

### Scope of work:

1. Remove existing exterior doors and all related hardware at front entry of senior center. Properly dispose of all material.
2. Prepare existing rough opening to accept new door frame, including any necessary framing.
3. Properly install a new aluminum storefront frame and doors in prepared opening.
4. Install spray foam insulation around door frame, properly caulk new unit into place and install new finish primed trims on interior side. All newly installed trims to be painted.

### Door and frame specifications:

1. Doors to be anodized mill finish aluminum, 10" bottom rail, and have full view 1" insulated glass. Both doors to be active outswing units.
2. Frame to be anodized aluminum, 4-1/2" in depth, continuous hinge, and ADA threshold.
3. Hardware to include concealed vertical rod panic devices on both doors, pull handles on exteriors, grade 2 door closures and keyed cylinders on each door.

### Exclusions:

1. Re-keying of new locksets to existing keys.
2. Electronic door components, including alarm systems

**Estimated project total: \$6,650.00**



Website: [WoglomConstruction.com](http://WoglomConstruction.com)  
email: [Bonnie@WoglomConstruction.com](mailto:Bonnie@WoglomConstruction.com)  
[Dave@Woglomconstruction.com](mailto:Dave@Woglomconstruction.com)

NJ Home Improvement Contractor License #13VH04740300

# WOGLOM

CONSTRUCTION LLC

829 County Rt. 1, Suite 4, Pine Island, NY 10969

Phone (845) 987-7577

**Project terms:**

1. Estimate is valid till 2/8/2024.
2. All work to be completed during standard business hours, 8-5 M-F, excluding holidays.
3. Project will take 2 consecutive days to complete.
4. 50% deposit due at signing of contact in the amount of \$3,325.00.
5. Balance due net 30 days of completion in the amount of \$3,325.00.
6. Any work completed outside of the original scope will be billed at \$100 per man hour, cost of materials + 20%.

X

Town of Warwick

X

David Woglom  
President, Woglom Construction



**RECEIVED**

FEB 07 2024

TOWN OF WARWICK  
TOWN CLERK

Jon Shafiq  
Home Builders  
Warwick R.I.  
Re Bid  
2-6-24