

**TOWN OF WARWICK
CERTIFICATE OF OCCUPANCY APPLICATION**

\$75 APPLICATION FEE

CHECK OR CASH

MAKE PAYABLE TO: TOWN OF WARWICK

Application is hereby made to the Building Department for the issuance of a Certificate of Occupancy pursuant to the Code of the Town of Warwick. The applicant agrees to comply with all applicable laws, ordinances, and regulations.

Today's Date: _____

SITE DATA

Street Location: _____ Section - Block - Lot: _____ - _____ - _____

Permit Number: _____ Permit Use: _____ Permit dated: _____

Date of **PASSED** Inspection: _____, 20____

PROPERTY OWNER INFORMATION:

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

CHECK LIST-FOR NEW CONSTRUCTION (ALL must be checked prior to submission)

<input type="checkbox"/> Certified final survey	<input type="checkbox"/> Blower door test results
<input type="checkbox"/> Electrical - Final Certificate	<input type="checkbox"/> Water test results
<input type="checkbox"/> Water well drillers log	<input type="checkbox"/> Highway entrance release form (State or County roads)
<input type="checkbox"/> Septic location (as built)	<input type="checkbox"/> Driveway paved (inspected by DPW) OR Paving Escrow form
<input type="checkbox"/> Septic inspection certification	<input type="checkbox"/> Final as-built construction plans stamped by NYS architect/engineer (PDF) OR letter from architect/engineer stating no field changes from original drawings.

Additional Fees (if any) \$ _____

C/O Application Fee \$ **75.00**

Total Fees \$ _____

Building Inspector Approval: _____

The undersigned declares that the actual cost of construction under the building permit number listed above was \$ _____, and here by accept the design professional's acknowledgement that the above project was completed in accordance with generally accepted standards and approved plans provided.

Sworn to before me

(Owners Signature)

This _____ day of _____ 20____

Notary Stamp:

NOTARY PUBLIC



FEE PAID: \$ _____

CHECK #: _____

AMOUNT OF CHECK: \$ _____

(Costs for the work described in the Application for Building Permit include the cost of all of the construction and other work done in connection therewith, exclusive of the cost of the land. If the final cost is less than the estimated cost stated in the Application for Building Permit, no portion of the fee paid upon the filing of the application will be refunded).

NOTICE:

THIS CERTIFICATE OF OCCUPANCY IS FOR INTERNAL CODE ENFORCEMENT AND RECORD KEEPING PURPOSES ONLY, PURSUANT TO THE TOWN'S GENERAL DUTY TO PROTECT THE PUBLIC HEALTH, SAFETY, AND WELFARE. THIS CERTIFICATE IS ISSUED SOLELY WITH RESPECT TO A SPECIFIC BUILDING PERMIT APPLICATION MADE TO THE TOWN AND DOES NOT IMPLY COMPLIANCE WITH ALL CODES. NO PERSON MAY RELY ON THIS CERTIFICATE OR ON ANY ACTS OR REPRESENTATIONS OF TOWN EMPLOYEES TO ESTABLISH ANY SPECIAL RELATIONSHIP OR DUTY WITH RESPECT TO THE TOWN. PERSONS SEEKING TO VERIFY COMPLIANCE WITH APPLICABLE LAWS AND CODES MUST INDEPENDENTLY ESTABLISH SUCH COMPLIANCE. CERTIFICATES ISSUED UPON MISINFORMATION OR MISTAKE ARE INVALID.